

<b>NAME</b>	<b>ATTEND</b>
Michelle Hannan, Chair	
Mark Kelley, Vice-Chair	
Denise Munger	
Eric Boucher	
John Strand	
Jonathan Duke, Town Manager	
Rockport AV Staff	
General Public	
Elizabeth Quirk	
Andrea Hungerford	
Abbie Leonard	
Zachary – Brother Shucker, LLC	

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**May 16, 2022 – 6:00 p.m.**

**GCPR – Rockport Opera House**

Streamed at [vimeo.com/rockportmaine](https://vimeo.com/rockportmaine)

**- PUBLIC MEETING -**  
**Rockport Select Board**  
Monday, May 16, 2022  
GCPR – Rockport Opera House 6:00 p.m.  
Streamed at [vimeo.com/rockportmaine](https://vimeo.com/rockportmaine)

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**AGENDA**

**I. Call Meeting to Order**

**II. Public Hearing**

Receive public comments on the Annual Town Meeting Warrant Articles that will be voted upon by referendum vote on June 15, 2022.

**III. Town Manager's Report/Update**

**IV. Public Input on Non-agenda Items**

**V. Amendments to the Agenda**

**VI. Consent Agenda**

- a. Act on Committee Resignation(s):
  - Carter Skemp – Planning Board
  - Robert Young – Comprehensive Plan Committee
  - Janice Baldwin – Rockport Parks and Beautification
  - Lea Anne Dunton – Rockport Parks and Beatification
- b. Meeting Minute(s):
  - April 11, 2022

**VII. Action Items**

- a. Act on Committee Application(s):
  - Elizabeth Quirk – RES Redevelopment Task Force
  - Richard Cowen – Rockport Parks and Beautification and BAR Alternate
  - Andrea Hungerford – Rockport Parks and Beautification
  - Victoria Condon – Planning Board move from Regular to Alternate Position
- b. Act on Revised Harbor Fee Schedule
- c. Act on Quit Claim Deed
- d. Act on RES Use Agreement – CIFF / Shotwell Drive – In
- e. Act on Marine Park Food Truck – Brother Shucker LLC
- f. Act on establishing Village Improvement Task Force

**VIII. Discussion Items**

- a. Discuss and Sign School Budgets
- b. Discuss EMS Contract – Northeast Mobile Health Services

**IX. Select Board Liaison Reports**

**X. Adjourn**

**Future Meetings, Office Closures, Etc.**

Monday, May 30, 2022 – Town Office Closed – Memorial Day

Tuesday, June 14, 2022 – Election Day

Wednesday, June 15, 2022 – Annual Town Meeting/Select Board Organizational Meeting

Monday, June 20, 2022 – Town Office Closed – Juneteenth Day (observed)

Monday, June 27, 2022 – Select Board Meeting

Thursday, June 30, 2022 – Town Office Closed at Noon for year-end

Monday, July 4, 2022 – Town Office Closed – Independence Day

Monday, July 11, 2022 – Select Board Meeting

Friday, July 15, 2022 – Employee Appreciation Barbeque – Offices closed half day

## **Public Hearing**

Receive public comments on the Annual Town Meeting Warrant Articles that will be voted upon by referendum vote on June 15, 2022.

### **Manager's Comments:**

Ask if there are any comments from the public regarding the Town Meeting Warrant Articles.

## **PUBLIC HEARING NOTICE**

The Town of Rockport Board Select Board will hold a Public Hearing on Monday, May 16, 2022, at 6:00 p.m. in the Geoffrey C. Parker Room at the Rockport Opera House, to receive public comments on the Annual Town Meeting Warrant Articles that will be voted upon by referendum vote on June 15, 2022.

A copy of the proposed Annual Town Meeting Warrant may be viewed at the Rockport Town Office during normal business hours and can be viewed on the Town of Rockport website.

**TOWN OF ROCKPORT**  
**ANNUAL TOWN MEETING WARRANT**  
**Tuesday, June 14, 2022 and**  
**Wednesday, June 15, 2022**

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To: Randy Gagne, Constable of the Town of Rockport, in the County of Knox, State of Maine

*Greetings:*

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Rockport in said County, qualified by law to vote in Town affairs, to meet at the Rockport Town Office, of the said Town of Rockport, on Tuesday, the 14th day of June, 2022 at 8:00 o'clock in the forenoon to 8:00 o'clock in the evening to vote on Articles 1 through 10 at which time the meeting will adjourn. The adjourned meeting will be reopened on Wednesday, the 15th day of June 2022 at the Rockport Opera House, at 7:00 o'clock in the evening, then and there to act on the remaining articles in the warrant.

**Article 1.** To elect a moderator to preside at said meeting.

**Article 2.** To elect:

- a. One 3-year terms for Select Board and overseer;
- b. Three 3-year terms for the Budget Committee;
- c. Two 3 -year term for the Library Committee;
- d. One 3-year term for Director of SAD #28 and to also serve concurrently on the Five Town CSD School Board.

**Article 3.** Shall the following amendments to the Town of Rockport Land Use Ordinance, Section 809.4 be enacted:

1. Location. A wireless telecommunications facility may be permitted only in the following locations:
  - a. Within 1,000 feet of the top of Ragged Mountain or within a Rural District;
  - b. Co-located on an existing facility;
  - c. Placed onto an existing structure when they are designed to blend harmoniously into the existing architecture and appearance of the original structure. Examples include, but are not limited to, a facility using a steeple which has the appearance of being part of the existing steeple or a facility atop a building which has the appearance of a chimney, vent, or other traditional appurtenance to the existing building.
  - d. Where there is no adverse effect on the health and safety of the public.

**Article 4.** Shall the following amendments to the Town of Rockport Land Use Ordinance, Section 301 be enacted:

Structure: Anything built for the support, shelter or enclosure of persons, animals, goods or property of any kind, together with anything constructed or erected with a fixed location on or in the ground, exclusive of fences, foundation drains, poles, wiring and other aerial equipment normally associated with service drops as well as guying and guy anchors. The term includes structures temporarily or permanently located, such as decks, patios, wind turbines, wireless telecommunication facilities and satellite dishes.

Food Cart or Truck: A movable vehicle from which food and/or beverages are sold to the public who walk or drive up to the food cart.

Planning Board Votes: 4 For, 0 Against, 0 Abstain RECOMMEND

**Article 5.** Shall the following clean up amendments to the Town of Rockport Land Use Ordinance be enacted:

Section 503 to correct subsection references.

Section 505 to correct referencing that no longer exists.

Section 1304 to amend language from his to her and/or his

Planning Board Votes: 4 For, 0 Against, 0 Abstain RECOMMEND

**Article 6.** Shall the following clean up amendment to the Town of Rockport Land Use Ordinance be enacted:

Section 907.3 to be amended for clarity:

~~(A) All fully enclosed, private sport facilities (for example, hockey rinks and tennis or basketball courts) in excess of 10,000 sq. ft. that are more than 500 feet back from Routes 1, 17, and 90.~~

(A) Fully-enclosed, private sport/recreational facilities (for example, hockey rinks and tennis, gymnastics or basketball courts) with frontage on Routes 1, 17, and 90, may have a maximum building footprint larger than 10,000 Sq.ft., with front set back from the road of at least 200 feet, maximum footprint and side and rear setbacks subject to the approval of the Planning Board.

And,

To move 907.3(B) to section 907.2 for clarity.

Planning Board Votes: 4 For, 0 Against, 0 Abstain RECOMMEND

**2022 Annual Town Meeting Warrant – continued**

**Article 7.** Shall the following amendments to the Town of Rockport Land Use Ordinance, Section 1302 be enacted:

Every applicant applying for site plan review should submit two (2) hard copies and one (1) digital copy ~~thirteen copies (13)~~ of the application and supporting documentation to the Planning Office All copies shall be prepared in accordance with Section 1304 and accompanied by ~~a fee as determined by the Select Board~~ the associated cost included in the Fee Schedule.

And to add the following for abutter notices for Site Plan review applications:

For any application requiring Planning Board review, the Town will send notice to all abutters and abutting property owners, as currently listed by the Town Tax Assessor, by priority mail seven (7) days prior to submission of Application to the Planning Board. The applicant will be responsible for all associated costs included in the Fee Schedule.

Such notice shall include:

1. the address and map-lot number where the construction is proposed,
2. a general description of the proposed construction,
3. and instructions on how to obtain additional information regarding the project.

A list of all abutters notified will be supplied by the Town seven (7) days before the scheduled Planning Board meeting.

Planning Board Votes:            4 For, 0 Against, 0 Abstain    RECOMMEND

**Article 8.** Shall the following amendments to the Town of Rockport Zoning Board of Appeals Ordinance be enacted:

II. Appointment

- A. Rockport Zoning Board of Appeals members shall be appointed by the ~~(Municipal Officers)~~ Select Board and sworn into office by the Town Clerk or other person authorized to administer oaths.
- E. When there is a permanent vacancy on the Rockport Zoning Board of Appeals, ~~the (Municipal Officers)~~ Select Board shall, within 60 days of a vacancy occurring, appoint a person to serve for the unexpired term. . . .
- F. A ~~(Municipal Officer)~~ member of the Select Board or spouse of a ~~(Municipal Officer)~~ member of the Select Board may not be a member of the Zoning Board of Appeals. \*

\*Note: Subsection F mirrors state law on point.



III. Organization and Rules

- C. The Chairperson shall call at least one meeting of the Board each ~~(month)-year~~ and such other meetings as may be necessary to conduct the business of the Board.

Planning Board Votes: 4 For, 0 Against, 0 Abstain RECOMMEND

- Article 9.** Shall the Town enact the amendments to the Town of Rockport Land Use Ordinance as proposed by the Maine Department of Environmental Protection for sections 301 Definitions and 1400 Shoreland Zoning:

Planning Board Votes: 4 For, 0 Against, 0 Abstain RECOMMEND

- Article 10.** Shall the following amendment to the Town of Rockport Sewer Ordinance be enacted:

401. Required Use of Public Sewers

The owners of all houses, buildings, or other structures ~~(properties)~~ used for human occupancy, employment, commerce or recreation, situated within the Town and abutting on any street, alley, or right-of-way in which there is located a public sewer are hereby required, at their own expense, to connect to the public sewer in accordance with the provisions of this Ordinance, except that:

1. Any such existing houses, buildings, or other structures ~~(properties)~~ serviced by a private subsurface wastewater disposal system, shall not be required to connect to the public sewer until 90 days after the date when the subsurface wastewater disposal system fails to ~~(adequately treat the wastewater)~~ function in a satisfactory and sanitary manner in accordance with applicable law or ordinance as determined by the Local Plumbing Inspector; and
2. Owners shall not be required to connect to a public sewer if such houses, buildings or other structures ~~(at a location)~~ are more than ~~(100)~~ 200 feet from the property line.

Wastewater Commissioners Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

*Articles 11 through 33 shall be considered at the Annual Town Meeting held on June 15, 2022 at 7:00pm at the Rockport Opera House.*

- Article 11.** To see if the Town will vote to:

(1) Approve certain road and sidewalk repair, reconstruction, and improvement projects, including all engineering, construction and site work as well as other

reasonably related costs thereto (the “Projects”), as a result of October 31<sup>st</sup>, 2021 storm as determined by the Treasurer and Chair of the Select Board;

(2) Appropriate a sum not to exceed \$1,500,000 for the cost of the Projects.

(3) To fund the Projects, authorize the Treasurer and the Chairman of the Select Board to issue, at one time or from time to time, general obligation securities of the Town of Rockport, Maine, including temporary notes in anticipation of the sale thereof and future refunding obligations, in an aggregate principal amount not to exceed \$1,500,000, and to delegate to the Treasurer and Chairman of the Select Board the authority and discretion to fix the date(s), maturity(ies), denomination(s), interest rate(s), places(s) of payment, call(s) for redemption, current or advance refunding(s) of the securities, form(s), and other details of said securities, including execution and delivery of said securities against payment therefore, execution of certificates, loan agreements and any other documents reasonably related thereto, and to provide for the sale thereof.

#### FINANCIAL STATEMENT

Total Town Indebtedness:

A. Bonds outstanding and unpaid:	\$ 5,300,647
B. Bonds authorized and unissued:	\$ 4,500,000
C. Bonds to be issued if this Article is approved:	<u>\$ 1,500,000</u>
Total:	\$ 11,300,647

Costs:

At an estimated interest rate of 2% for an estimated 5-year maturity, the estimated costs of this bond issue will be:

Principal:	\$ 1,500,000
Interest:	<u>\$ 81,993</u>
Total Debt Service:	\$ 1,581,993

Note: The above estimate of costs may be impacted by reimbursement from the Federal Emergency Management Agency (FEMA) for these Projects, however, the Town will likely not know if such FEMA reimbursement will materialize and to what extent until after the Projects are undertaken.

Validity: The validity of the bonds and the voters’ ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

S/ \_\_\_\_\_, Town Treasurer

Budget Committee Votes:	6 For, 0 Against, 0 Abstain	RECOMMEND
Select Board Votes:	5 For, 0 Against, 0 Abstain	RECOMMEND

**2022 Annual Town Meeting Warrant – continued**

**Article 12.** To see if the Town will vote to raise and appropriate the following for General Government for the 2022/2023 fiscal year:

A.	Administration.....	\$46,470
B.	Town Manager .....	\$340,210
C.	Town Clerk.....	\$288,453
D.	Planning & Community Development.....	\$383,100
E.	Finance .....	\$172,415
F.	Assessing.....	\$235,897
G.	Insurance .....	\$79,129

Total .....\$1,545,674

Budget Committee Votes: 2 For, 3 Against, 1 Abstain NOT RECOMMEND

Select Board Votes: 4 For, 1 Against, 0 Abstain RECOMMEND

**Article 13.** To see if the Town will vote to raise and appropriate the following for Public Assistance for the 2022/2023 fiscal year:

A.	General Assistance .....	\$23,560
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Total .....\$23,560

Budget Committee Votes: 5 For, 0 Against, 1 Abstain RECOMMEND

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 14.** To see if the Town will vote to raise and appropriate the following for Public Safety for the 2022/2023 fiscal year:

A.	Police Department.....	\$716,668
B.	Fire Department.....	\$616,845
C.	Other Public Safety Services.....	\$334,640
D.	Animal Control.....	\$6,690
E.	Harbormaster.....	\$238,449
F.	Emergency Management.....	\$3,473

Total .....\$1,916,765

Budget Committee Votes: 4 For, 1 Against, 1 Abstain RECOMMEND

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**2022 Annual Town Meeting Warrant – continued**

**Article 15.** To see if the Town will vote to raise and appropriate the following for Public Works for the 2022/2023 fiscal year:

A. Public Works .....\$2,338,536  
B. Sanitation.....\$172,812

Total .....\$2,511,348

Budget Committee Votes: 5 For, 0 Against, 1 Abstain RECOMMEND  
Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 16.** To see if the Town will vote to raise and appropriate the following for Culture and Recreation for the 2022/2023 fiscal year:

A. Library .....\$499,360  
B. Conservation Commission .....\$8,575  
C. Parks .....\$77,180  
D. Opera House .....\$159,111  
E. Recreation.....\$62,719

Total .....\$806,945

Budget Committee Votes: 2 For, 3 Against, 1 Abstain NOT RECOMMEND  
Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 17.** To see if the Town will vote to raise and appropriate the following for Buildings and Grounds for the 2022/2023 fiscal year:

A. Buildings and Grounds Administration.....\$168,820  
B. Town Office Building .....\$208,585  
C. Public Safety Building .....\$39,265  
D. West Rockport Fire Station .....\$59,997

Total .....\$476,667

Budget Committee Votes: 1 For, 4 Against, 1 Abstain NOT RECOMMEND  
Select Board Votes: 4 For, 1 Against, 0 Abstain RECOMMEND

**Article 18.** To see if the Town will vote to raise and appropriate the following for Long Term Debt (Debt Payments) for the 2022/2023 fiscal year:

A. Debt .....\$403,456

Total .....\$403,456

Budget Committee Votes: 6 For, 0 Against, 0 Abstain RECOMMEND  
Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**2022 Annual Town Meeting Warrant – continued**

**Article 19.** To see if the Town will vote to raise and appropriate the following for County Fees for the 2022/2023 fiscal year:

A.	County Service, E-911 .....	\$76,149
B.	County Service, Dispatch.....	\$37,521
Total .....		\$113,670

Budget Committee Votes:	6 For, 0 Against, 0 Abstain	RECOMMEND
Select Board Votes:	5 For, 0 Against, 0 Abstain	RECOMMEND

**Article 20.** To see if the Town will vote to raise and appropriate the following for Cemeteries and Special Assessments for the 2022/2023 fiscal year:

A.	Cemeteries .....	\$135,887
B.	Special Assessments.....	\$6,800
Total .....		\$142,687

Budget Committee Votes:	6 For, 0 Against, 0 Abstain	RECOMMEND
Select Board Votes:	5 For, 0 Against, 0 Abstain	RECOMMEND

**Article 21.** To see if the Town will vote to raise and appropriate the following as Revenue from the following sources to be used in reducing the property tax assessment for the 2022/2023 fiscal year:

A.	General Government .....	\$1,255,541
B.	Public Assistance.....	\$14,950
C.	Public Safety .....	\$347,750
D.	Public Works .....	\$69,919
E.	Culture and Recreation.....	\$175,095
F.	Buildings and Grounds.....	\$20,270
F.	All Other – Cemeteries.....	\$88,500
G.	Schools .....	\$93,750
H.	Unassigned Fund Balance .....	\$350,000
I.	Special Assessments.....	\$477,500
Total .....		\$2,893,275

Budget Committee Votes:	4 For, 2 Against, 0 Abstain	RECOMMEND
Select Board Votes:	5 For, 0 Against, 0 Abstain	RECOMMEND

**Article 22.** To see if the Town will vote to authorize the transfer of all unexpended balances to fund balance and to authorize the overdrafts that may occur in the Town operations in the 2022/2023 budget to be taken from fund balance?

Budget Committee Votes:	6 For, 0 Against, 0 Abstain	RECOMMEND
Select Board Votes:	5 For, 0 Against, 0 Abstain	RECOMMEND

**Article 23.** To see if the Town will vote to authorize the payment of tax abatements and applicable interest from the property tax overlay account?

Budget Committee Votes: 6 For, 0 Against, 0 Abstain RECOMMEND  
Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 24.** To see if the Town will vote to authorize the Select Board, on behalf of the Town to sell and dispose of any real estate acquired by the Town for non-payment of taxes thereon, on such terms as they deem advisable, and to execute quit claim deeds for the property. The sale or disposal shall be made only after consultation with the Planning Board and the Conservation Commission, except for the purpose of clearing title or of reconveyance of real estate to the original owner or in the case of time-share units, reconveyance back to the original owner or the time-share estates association of unit owners; property to be disposed of by written policy and on terms the Select Board deem advisable.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 25.** To see if the Town will vote to authorize the Select Board, on behalf of the Town to sell and dispose of any real estate acquired by the Town for non-payment of wastewater thereon, on such terms as they deem advisable, and to execute quit claim deeds for the property. The sale or disposal shall be made only after consultation with the Planning Board and the Conservation Commission, except for the purpose of clearing title or of reconveyance of real estate to the original owner. Property to be disposed of by written policy and on terms the Select Board deem advisable.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 26.** To see if the Town will vote to set October 17, 2022 and April 17, 2023 as the tax installment due dates.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 27.** To see if the Town will vote to set October 18, 2022 and April 18, 2023 as the tax delinquency dates and to fix the rate of interest on delinquent taxes at 4.00% interest per year.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**2022 Annual Town Meeting Warrant – continued**

**Article 28.** To see if the Town will vote to fix the rate of interest on delinquent wastewater charges at 4.00% interest per year.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 29.** To see if the Town will authorize the Select Board and Treasurer, on behalf of the Town, to accept gifts, real estate, and certain funds, including trust funds, that may be given or left to the Town.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 30.** To see if the Town will vote to authorize the Select Board to accept those conservation easements which the Select Board deem appropriate in the name of the Town of Rockport, provided however, said conservation easements are first considered by the Conservation Commission and Planning Board.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 31.** To see if the Town will authorize the Treasurer to waive the foreclosure of tax lien mortgages pursuant to 36 M.R.S.A. sec. 944 upon a finding by the Select Board that ownership of the property subject to the lien would be contrary to the Town's best interest.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 32.** To see if the Town will authorize the Select Board to enter into boundary line agreements with abutting property owners to establish the boundary line of any property of the Town, including the boundary lines of the rights-of-way of roads.

Select Board Votes: 5 For, 0 Against, 0 Abstain RECOMMEND

**Article 33.** To see if the Town will vote to authorize the Tax Collector to enter into a standard agreement with taxpayers establishing a "tax club" payment plan for commercial and/or residential real estate property taxes, whereby:

- (1) The taxpayer agrees to pay specified monthly payments to the Town based on his/her estimated and actual tax obligation for current year real estate property taxes;
- (2) The Town agrees not to charge interest on timely payments made pursuant to the tax club agreement;
- (3) The Town authorizes the collector to accept tax club payments for current year taxes which may be due prior to the commitment of those taxes;
- (4) The agreement is automatically terminated if a scheduled payment is late, and

**2022 Annual Town Meeting Warrant – continued**

the taxpayer then becomes subject to the same due date(s) and interest date(s) and rate as other taxpayers who are not participating in the tax club;

(5) Only taxpayers who do not have outstanding tax obligations for prior tax years are eligible to participate in the tax club program; and

(6) Taxpayers wishing to participate in the tax club for a particular property tax year shall enter an agreement with the Town by a publicly-advertised deadline determined by the Tax Collector.

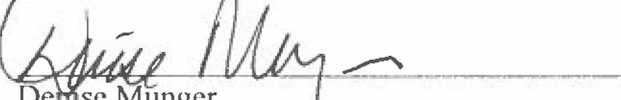
Select Board Votes:                      5 For, 0 Against, 0 Abstain    RECOMMEND

Date: April 11, 2022

  
Delores Michelle Hannan, Chair

  
Mark Kelley, Vice-Chair

  
Eric Boucher

  
Denise Munger

John Strand

ROCKPORT SELECT BOARD





## Town of Rockport, Maine

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### Town Manager's Office

Town Office  
101 Main Street  
Rockport, Maine 04856  
Telephone: 207-236-0806 x3  
Fax: 207-230-0112

### Jonathan Duke, Town Manager

Email: [jduke@rockportmaine.gov](mailto:jduke@rockportmaine.gov)

### Diane Hamilton, Executive Assistant and General Assistance Administrator

Email: [dhamilton@rockportmaine.gov](mailto:dhamilton@rockportmaine.gov)

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## Town Manager's Report & Update May 16, 2022

### Town Clerk:

**Elections:** Absentee ballots are now available for the June 14<sup>th</sup> election, so reach out to the clerk's office at any time to request your ballot.

The election will take place Tuesday, June 14<sup>th</sup> from 8 a.m. – 8 p.m. in the Richardson Room at the Rockport Town Office.

On the municipal ballot for election are: Select Board - James Annis and Denise Munger; Budget Committee - Zachary Herrick; School Board - Brianna Gutierrez. Additionally, there are two three-year terms on the Budget Committee and two three-year terms on the Library Committee from which write-in candidates could be elected from.

**Tax Collection:** From April 1 to April 25 – real estate taxes collected were \$4,158,951.20 and excise tax for same period was \$59,229.75.

I want to thank all the residents who have been patient as we worked through staffing shortages through our tax due date period. Clearly none of this was intended or planned, but so many residents were gracious as we powered through. Many thanks to Town Clerk Linda Greenlaw for the many late days she put in to get the Town through this staffing shortage and thank you to former deputy clerk Brenda Kurr for stepping in and helping out in a time of need. We hope to fill the vacant assistant clerk position in the days ahead.

### Assessing:

The town's property valuation equalization project is progressing well. The contractor handling this project for the Town, KRT, reports that questions and concerns from Rockport residents only used half of the time available.

Assessor Kerry Leichtman's bill to assist Maine communities dealing with big box store valuation issues, LD 1129, was approved by the Legislature and will become law this summer.

Assessing Assistant Molli Bennett and Deputy Assessor Caitlin Thompson have been out and about conducting inspections for new construction in preparation for this summer's tax commitment.

**Donations:**

Thank you so much to the Maine Masonic Charitable Foundation, Federal Masonic Lodge # 6 of Rockport for your generous donation to the Marge Jones Fields of \$2,000.00. This gift from the Masons will go toward the construction of a new flagpole at the fields which can be seen from every playing field. We are so pleased the new pole is installed in time for Five Town Little League and Softball's Opening Day ceremonies this coming Saturday.

**Finance:**

The proposed town budget for the June 15<sup>th</sup> Annual Town Meeting is now online and available on the Town's website. Residents who are looking for an analysis of the warrant articles to be voted upon can look ahead to next month's newsletter which will contain an article-by-article breakdown of the budget.

The Town's FY 2021 audit is complete and should be in hand in a matter of days. Auditors statewide are still experiencing delays from standard audit practices which typically saw audits complete in the fall following a fiscal year end on June 30. Hopefully, our FY 2022 audit will be back on track this fall.

The Town's submission for reimbursement for damages incurred during the Halloween 2021 storm to FEMA is progressing now that the agency has assigned staff to manage this event. Unfortunately, we will not have a definitive answer as to how much we will receive in reimbursement in advance of the annual town meeting, where voters will be asked to provide the Town short term authority to borrow funds to begin making necessary road and bridge repairs.

**Fire Department:**

The department has been quite busy with car accidents and assisting our neighboring communities via mutual aid due to structure fires.

Last week, the department took delivery of the trailer for the forthcoming purchase of a UTV. The trailer was funded from donations from Coastal Mountain Land Trust, Maine Water, and private individuals. With an increasing prevalence of calls to response for hikers in distress, the UTV will provide Rockport quicker times of response in those instances.

Also last week, those driving by the station during the regular monthly training would have wondered what they were looking at as training consistent of teams of fire fighters competing against each other to suit up in proper PPE and SCBA gear and then using water pressure from hoses against an opposing team of fire fighters to score a goal in a soccer like contest. Everyone was sufficiently drenched, but it provided a great team building concept to support the skills our fire fighters need in emergency situations.

**In lieu of Taxes:**

Many thanks to Maine Coast Heritage Trust which donated \$5,600 in lieu of taxes.

**Library:**

The Penobscot Bay Chamber of Commerce has awarded the Rockport Public Library with their 2022 Public Improvement Award, given annually to a public project which improves the communities in the Midcoast. A host of individuals representing the various entities critical to constructing this building will represent the town including members of the Rockport Library Foundation, the Friends of Rockport Public Library, the Library Committee, Library Director Ben

Blackmon, and myself. The award will be presented at the Chamber of Commerce's annual gala event at the Samoset Resort on Friday, May 20<sup>th</sup>. With so many who had a hand in making that project a reality, it seems we could fill the ballroom, but Ben and I will do our best represent all of those who gave so much.

Thanks to the sponsorship of the Rockport Library Foundation, we will be holding a pair of huge events with bestselling authors! Chris Bohjalian will be at the Rockport Opera House on June 17<sup>th</sup> at 6:30pm and Lily King will be here September 30<sup>th</sup> at 6:30. These are amazing events, and we could never have brought them to the community without the help of the Rockport Library Foundation!

The Friends of Rockport Public Library book sale is coming up on May 20<sup>th</sup> from 9am to 5pm and on the 21<sup>st</sup> from 8am to 3pm.

The library is now hosting a weekly homework hangout program from 3pm to 5pm on Thursdays. Targeting students ages 13-18, this program is housed in the Teen Room for weekly study sessions, research assistance, and quiet crafting. Journaling and knit-craft materials will be available this month.

For the slightly younger kids, the library put on an egg hunt in Memorial Park on Easter weekend with over eighty participants.

Library staff will be attending the Maine Library Association's conference at Sunday River on the 23<sup>rd</sup> and 24<sup>th</sup> of May.

### **Opera House:**

In a project delayed several months due to a lack of available product, new LED stage lights were installed last week in the auditorium at the Opera House. The old antiquated system not only failed to work consistently but it required constant adjustment which was quite time consuming. The lighting upgrade should provide the opportunity for a wider array of events to take place.

We have three events scheduled for this month, a Family Movie Night on Friday the 13<sup>th</sup>, a benefit for Charlie Frattini on Saturday the 14<sup>th</sup>, and a Bay Chamber Concert event. There are five more events scheduled in June and more on the way for the Summer Concert Series. We have several exciting acts performing in Town sponsored events at the Opera House, Mary Lea Park, and the Harbor this summer.

We hope to see a great turnout at the fundraiser for Charlie Frattini on the 14<sup>th</sup>. A spaghetti supper kicks things off followed by silent and live auctions. The event runs from 5pm-7pm.

### **Planning:**

Planning, Community Development and Codes Department has a new Administrative Assistant, Shenley Neely, who started on April 19<sup>th</sup> and will be working directly with Orion Thomas, Planning and Development Director and Scott Bickford, Code Enforcement Officer. Shenley received her master's degree in urban planning from the University of Florida and spent over twenty years in the field in Florida before moving to Maine. We are grateful to have Shenley join our team so feel free to stop by when you are in the office to say, "hello!"

**Public Works:**

The regular schedule of spring cleaning for our Public Works department began several weeks ago as street sweeping spread across the town. Dirt roads, such as Mount Pleasant and Beauchamp Point, were graded and gravel was added to provide a smoother ride. Catch basins are in the process of being cleaned out and striping should begin Friday given the recent spate of good weather.

Maine DOT is making plans to provide light capital paving along Pascal Avenue, Central Street, and Union Street this summer. Signs went up recently, though covered until the project begins, to make motorists aware of the project's work zone.

**Cemeteries:**

As of May 1<sup>st</sup>, the cemeteries have opened for the season and the Town's contractor is completing the spring cleanup over the next few days. Some cemetery roads may still be quite wet, so please be cautious as your drive through the cemeteries.

**Wastewater**

Late last month construction restarted on the Route 1 sewer project, and we expect the project to complete in late June. This phase of the project may be more impactful for motorists as the installation of water and sewer services will require a single lane of traffic.

While the Town received a letter from the Town of Camden requesting payment for what they deemed to be unpaid sewer bills, the letter did not include a date for the Administering Committee to meet, as our Select Board requested. Hopefully, a meeting date can be set soon and avoid unnecessary legal costs for both communities.

**Harbor**

I am pleased to announce we hired a pair of new deputy harbormasters, Rob Parent and Drew MacMullan. Rob spent over 24 years in the Coast Guard with stops on Nantucket and Chatham as station chief and lived in Rockport for several years when he was stationed in Rockland. Drew is no stranger to the Midcoast, working for years at Alford Lake Camp in Hope, but spent winters at marinas in Georgia and Florida. I am excited what Rob and Drew can provide for our harbor and do not be surprised if you see them around town as look to broaden our efforts to improve our parks.

All the town's floats are now in the water after weather and tides were a challenge through April. Yet despite challenging conditions in getting floats in the water, our roofing projects took off as the Harbormaster's building and the picnic kiosks all had their roofs replaced. Many thanks to Anthony Simaitis for quick work and providing additional help on some rotten boards.

Harbormaster Abbie Leonard is preparing to issue first-come first-serve dinghy stickers to those who have been issued a mooring from May 1<sup>st</sup>-June 1<sup>st</sup>. For those without a mooring, Abbie will issue the remaining available stickers on June 1<sup>st</sup> at 8:00am at the Harbormaster's office.

Abbie is working through the waiting list and matching up available moorings with similarly sized vessels on the wait list.

A pair of new dinghy floats are being built this week and soon should be in the water.

**Summer Concert Series Events at the Harbor**

June 12th- Dave Mallett Band  
July 24th- Right Track  
August 14- Bay Chamber Jazz on The Water  
September 25th- Mallett Brothers Band

### **Police Department**

Chief Gagne was out of work for much of the month of April and returned to duty last week. Many thanks to Sgt. Moore and all of our officers for filling in

Month of April Statistics

*Total calls for the month: 491*

*OUI's – 4*

*Traffic offenses - 16*

*Radar Details - 34*

Our officers are out and about trying to make our roads safer. We remind drivers to slow down in the Town and obey all traffic laws.

Rockport Officers administered NARCAN on two separate individuals and two lives were saved during the month of April.

### **Wellness Training:**

The Town Offices were closed on Thursday, May 12<sup>th</sup> from 9:45-1 so our staff could attend a Wellness Workshop. It has been a very stressful couple of years, so we wanted to take a little time to take care of our employee's wellbeing. Our speaker is Abigail DiPasquale from Maine Municipal Health Trust on how to go from exhausted to extraordinary!!

The topic is “**Battling Burnout**” which is a closer look at how our workplaces can and should change to prevent burnout among employees and how changing the view of your work and your life can leave you feeling more focused, productive, and empowered. Plus, a bonus looks at how Mental Health First Aid can equip you to address mental health and substance use challenges at your worksites.

### **Town Buildings:**

The Town Office will be closed on Monday, May 30<sup>th</sup> for Memorial Day, and June 20<sup>th</sup> for the observed date of Juneteenth. In addition, our offices will be closed to business on June 14<sup>th</sup> so that our staff can focus on election support.

With an uptick in COVID cases, as a reminder, please wear a mask if you are experiencing symptoms consistent with COVID. If you are COVID positive and need help accessing town services, reach out to the office and perhaps we can assist. There are a great number of online services available that all residents can use from the comfort of their sofa.

## Consent Agenda

- a. Act on Committee Resignation(s):
  - Carter Skemp – Planning Board
  - Robert Young – Comprehensive Plan Committee
  - Janice Baldwin – Rockport Parks and Beautification
  - Lea Anne Dunton – Rockport Parks and Beatification
- b. Meeting Minutes
  - April 11, 2022

### ***Suggested Motion:***

***I move the Board approve the Consent Agenda as presented. (or amended)***

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Carter Skemp

401-743-2578 53 Beech Hill Rd, Rockport ME, 04856 cws Kemp@gmail.com

April 26, 2022

Jon Duke  
Town of Rockport

To Whom it May Concern,

I would like to formally resign my seat on the Rockport Planning Board. Although I found the work thoroughly satisfying, my position has changed at the University of Maine at Augusta and I no longer have the time needed to commit to the work of the planning board. If anything changes in the future, I will reach out again to see if I can be of help.

Sincerely yours,

  
Carter Skemp

NAME	ATTEND
Michelle Hannan, Chair	✓
Mark Kelley, Vice-Chair	✓
Denise Munger	✓
Eric Boucher	✓
John Strand	✓
Jonathan Duke, Town Manager	✓
Rockport AV Staff	✓
General Public	✓
Jason Peasley	✓
Megan Brackett	✓
Orion Thomas	✓

.....

**April 11, 2022 – 6:00 p.m.**

**GCPR – Rockport Opera House**

Committee Members

Recreation - Jason Peasley

Library - Helen Shaw + Ben Blackmon

Harbor Committee - Abby Leonard + Sam Temple

Conservation Committee - Bill Bow + Meggan Dwyer



## Consent Agenda

- a. Committee Resignation(s):
  - Thomas Kennedy – Zoning Board of Appeals
- b. Meeting Minute(s):
  - March 21, 2022
  - March 21, 2022, Executive Session
  - March 21, 2022, WW Executive Session

### *Suggested Motion:*

*I move the Board approve the Consent Agenda as presented. (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		6:15pm
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

## Action Item

- a. Act on Committee Workplan(s):
- Recreation Committee
  - Library Committee
  - Harbor Committee
  - Conservation Commission

### Manager's Comments: Action item

In your packet are workplans for five committees for your approval.

Each committee is required to have a workplan approved by the Select Board each year so we can plan for any upcoming budgetary items. The Select Board has the opportunity to alter and adjust the committee's proposed workplan to account for items and priorities in line with the vision the Select Board has for the committee's efforts over the next year. This is the Board's opportunity ensure the direction the Board has in mind for this committee is memorialized into this document.

Recreation Committee: This group has excelled at creating goal and achieving it. Urging this group to look a bit more broadly and beyond immediate needs would be beneficial. Additionally, looking for alternative sources for funding to fund large capital needs such as expansion of the fields or resurfaced courts would be helpful. A use policy for all fields would be a good use of time for this committee this summer.

Library Committee: The proposed work plan is sufficient in meeting the needs of the committee's base line. The relationship between the committee and the Select Board does not provide the Board oversight of their activities. However this process for adoption of a workplan is meant to support synergy between the Board and the various committees. Perhaps this occurs through a communication of goals through this process.

Harbor Committee: The Harbor Committee has a list of few words, but it is the mix of policies and projects which could be rather time consuming. The changing nature of our harbor puts this committee at the forefront of ensuring the culture remains unchanged while evolving with the times.

Conservation Commission: This proposed work plan is an outstanding example of identifying needs and establishing realistic strategies to achieve them. If we can maintain a regular November adoption cycle for workplans, budget needs will be easier to support and recognize. The Board mentioned a desire during the budget process to see the commission investigate pollution concerns at the beach at Glen Cove. This beach had been suitable for clamming decades ago. Further, the commission plans to share a powerpoint at the meeting with further details on their plan for the coming year and how the proposed sample municipal resolution attached to their work plan aids their efforts. Subsequent adoption of the resolution would be required to make the Town eligible for grant funding for climate resilience needs.



***Suggested Motion:***

***I move the Board approve the Workplans as presented (or amended)***

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair	✓			✓		
Mark Kelley, Vice-Chair		✓		✓		
Denise Munger		<del>✓</del>		✓		
Eric Boucher				✓		
John Strand				✓		

Additional Comments:


## Action Items

- b. Act on Liquor License for Nina June

### Manager's Comments: Action item

As noted in your prior meeting to address sidewalk use for tableside service, Nina June's liquor license requires renewal. We have not received any complaints or concerns.

Will need to be signed by the Board

### Suggested Motion:

*I move the Board approve the Liquor License for Nina June as presented (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:


## Action Items

### d. Act on Annual Renewal of Special General Assistance Warrant Disbursement Policy

#### Manager's Comments: Action item

We occasionally run into some issues with providing emergency housing to General Assistance clients. There is only one motel currently in Town that allows these individuals to stay, and they are seeking payment in advance by check or by having a credit card on file (which is not advisable). Staff have developed the Special General Assistance Warrant Disbursement Policy so that these payments can be made without a signature of a municipal official. This process shall only be used in emergency situations or when the vendor is requiring payment prior to rendering the service and shall only pertain to General Assistance issues.

When requested by the General Assistance Administrator, the Finance Director can issue and release the check without the signature of the Town Manager or Select Board designee on the warrant. The maximum amount for this process shall not exceed \$5,000 per occurrence. The request from the General Assistance Administrator to the Finance Director shall be in writing and shall be included with the warrant to be signed when the other regular warrants are signed.

This policy was last approved by the Select Board on April 26, 2021 and requires annual approval by the Board.

#### Suggested Motion:

*I move the Board approve the Special General Assistance Warrant Disbursement Policy as presented. (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:32
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:




## Action Item

e. Act on Election Clerk Appointment

### Manager's Comments: Action item

Every two years, state law requires municipalities to appoint ballot clerks to serve over that two-year window. The political party caucuses each March are meant to generate lists of willing members of each party willing to participate. Due to the nature of how ballots are counted, the process requires nearly equal representation from Republicans and Democrats, as it takes teams comprised of one of each party to count ballots.

### *Suggested Motion:*

*I move the Board approve the Election Clerks Appointments as presented (or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:33 p.m.
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:


## Action Item

f. Act on F550 Super Duty Lease Purchase Agreement

### Manager's Comments: Action item

An RFP was circulated last month for financing on a F550 and a Western Star 4700. The Town received one bid from Androscoggin Savings Bank and I recommend we accept their bid. Unfortunately, interest rates have increased since our budget was approved last summer and thus the costs to finance these purchases is higher than anticipated.

### Suggested Motion:

*I move the Board approve the F550 Super Duty Lease Purchase Agreement with Androscoggin Bank as follows:*

*VOTED by the Select Board for the Town of Rockport, Maine as follows:*

*VOTED: (1) That a Capital Acquisition Project (the "Project") consisting of the lease purchase of new F550 Super Duty vehicle with associated equipment, is hereby approved; and*

*(2) That the financing for the Project in the principal amount of \$114,500.00 is awarded to Androscoggin Bank at an interest rate of 3.15%; and*

*(3) That the Town Manager is hereby authorized to execute a Lease Purchase Agreement for the Project, and all other documents reasonably necessary to accomplish the purpose of this vote in his capacity as Town Manager or in his capacity as Town Treasurer, as the documents may require; and*

*(4) That the Select Board hereby confirms its determination that the term of the Lease does not exceed 120% of the economic life of the Project; and*

*(5) That said Lease is hereby designated a "bank qualified tax-exempt obligation" of the Town for the 2022 calendar year under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:35 p.m.
Mark Kelley, Vice-Chair	✓			✓		
Denise Munger		✓		✓		
Eric Boucher				✓		
John Strand				✓		

Additional Comments:



(3) That to finance the first year's payment for the Project, an expenditure in the amount equal to the first year's payment, is hereby appropriated and authorized from the Fire Department Equipment Reserve Fund; and

(4) That the Town Manager is hereby authorized to execute a Lease Purchase Agreement for the Project, and all other documents reasonably necessary to accomplish the purpose of this vote in his capacity as Town Manager or in his capacity as Town Treasurer, as the documents may require; and

(5) That the Select Board hereby confirms its determination that the term of the Lease does not exceed 120% of the economic life of the Project; and

(6) That said Lease is hereby designated a "bank qualified tax-exempt obligation" of the Town for the 2022 calendar year under the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair				✓		7:54 pm
Mark Kelley, Vice-Chair				✓		
Denise Munger	✓			✓		
Eric Boucher		✓		✓		
John Strand				✓		

Additional Comments:




## Action Item

### h. Act on Utility Fire Truck Lease Purchase Agreement

#### Manager's Comments: Action item

As mentioned in my report, we received the unwelcome news at the inspection of engine 24 that the frame was cracked laterally in such a significant fashion that the vehicle is unable to be used as a fire truck. This vehicle was 34 years old, but we had hopes that it's responsibility as the Town's primary forestry truck would allow us to use it on a limited basis for a few more years, but that will not be possible.

As a result, the officers of the fire department have met several times over the last 10 days to investigate the options available to meet the department's needs in the near and long term. The officers have determined the best option would be the purchase of a utility vehicle with a 10-12-foot bed which will not only serve the prior forestry needs but also contain so much of the equipment and signage needed on the calls seen on a daily basis. Because this vehicle won't hold water, it will be able to be used even in the coldest temperatures and will serve as the Town's primary vehicle to respond to mutual aid concerns. Replacing 24 with this vehicle represents the changing character of the calls our department is responding to.

The list of items which will be included on this unit includes: a 4 man cab to move fire fighters to the scene, 4 air packs/spares/masks, 2 sets of tools for interior fire fighting, 4 portable radios, 4 handheld flashlights, an AED, basic EMS equipment for 'code' calls, a set of power tools, SpeedyDry and absorbent pads for car accidents, 8-10 traffic codes, traffic barricades, portable scene lights, and a chainsaw for trees. In addition, seasonal items for forestry needs include jackets, helmets, forestry hand tools, and "Indian" portable water tanks. In the winter months, the forestry items will be removed in favor of 4 cold water rescue suits/helmets, 2200' of floating rope, 6 life jackets, and a MARSAR rescue sled.

In terms of funding, we will be able to fund the first-year payment on a vehicle using our existing truck replacement schedule. However, we will be forced to adjust the funded amount in future years to account for filling that need now.

Chief Peasley will be present to answer any questions you may have.

#### ***Suggested Motion:***

***I move the Board approve the following:***

***VOTED by the Select Board for the Town of Rockport, Maine as follows:***

***VOTED: (1) That a Capital Acquisition Project (the "Project") consisting of the lease purchase of a new fire truck with associated equipment, is hereby approved; and***

***(2) That the financing for the Project in the principal amount of up to \$250,000.00 over a maximum 10-year term is hereby approved; and***

\$250,000  
1st payment  
Made for  
Reserve

## Action Item

a. Act on Committee Application(s):

- Elizabeth Quirk – RES Redevelopment Task Force
- Richard Cowen – Rockport Parks and Beautification Regular and BAR Alternate
- Andrea Hungerford – Rockport Parks and Beautification
- Victoria Condon – Planning Board move from Regular to Alternate Position

### Manager's Comments: Action item

**Elizabeth Quirk**, RES Redevelopment Task Force – Citizen Member, No Terms, Elizabeth will be at the meeting if you have any questions.

**Richard Cowen**, BAR Alternate, term ending June 2025.

**Richard Cowen**, Rockport Parks and Beautification Committee, Regular Member, term ending June 2025, Richard is unable to attend the meeting.

**Andrea Hungerford**, Rockport Parks and Beautification Committee, Regular Member, Term ending June 2025. Andrea will be at the meeting to answer any questions you may have.

**Victoria Condon**, with work commitments she would like to step down from Regular to an Alternate Member of the Planning Board.

### *Suggested Motion:*

**Move to approve the committee applications as presented. (or amended)**

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:


## **ELIZABETH T. QUIRK**

82 EASTWARD, ROCKPORT, ME 04856 ♦ 508-395-4614 ♦ BETHQUIRK@ME.COM

### **Sudbury, MA Town Government**

**Town Moderator** (2018 – 2021) Elected by voters to three-year term after serving as Temporary Moderator in fall of 2017. Presided over Annual Town Meetings and Special Town Meetings (300 to 1800 voters in attendance) using parliamentary procedure. Kept order, guided discussion, declared votes and ruled on motions from the floor. Closely collaborated with Town Manager, Town Counsel, Town Clerk and other town staff to ensure that legal requirements were met. Solely responsible for appointments to nine-member Sudbury Finance Committee.

**Community Preservation Committee** (At-Large Member, 2015 – 2017) Served on committee that reviewed proposals and made recommendations to Town Meeting for allocation of Community Preservation Act funds in the areas of affordable housing, open space, historic preservation, and recreation.

**Zoning Board of Appeals** (Member, 2002-2014; Chair, 2009-2013) Served on five-member board that considered applications for special permits and variances under the Sudbury Zoning By-Laws, as well as applications for comprehensive permits under the Massachusetts affordable housing statute. As chair, ran meetings at which applications were presented, public testimony was gathered, and decisions were made on a range of land-use issues. Mediated among stakeholders when conflict arose to achieve outcomes amenable to all.

### **Community Service**

**Memorial Congregational Church, Sudbury, MA** (1998 – 2021) Leadership positions included chair of Music Director Search Committee and co-chair of Capital Campaign Committee. Also served on Music Committee, Church Council and Safe Church Committee. Performed as alto in Senior Choir and pianist for summer worship.

**Lincoln-Sudbury Parent Organization, Sudbury, MA** (Board member, 2013 – 2015) Managed direct appeal fundraising campaign, which provided sole source of funding for LSPO activities. Drafted direct appeal solicitations and acknowledgments. Coordinated fundraising activities with co-chairs and treasurer.

**Habitat for Humanity, Metrowest/Greater Worcester Chapter** (Fundraising Committee, 2008-2009) Planned and implemented car raffle, including extensive research regarding state and federal gambling regulations. Supported other fundraising activities, including benefit concert and direct appeals to Sudbury residents and businesses.

### **Education**

#### **Boston College Law School, Newton, MA**

Juris Doctor, *summa cum laude*; Editor-in-Chief, *Boston College Law Review*

#### **Swarthmore College, Swarthmore, PA**

Bachelor of Arts with Honors in History and English Literature

*Practiced real estate law and litigation at two large Boston law firms (Goulston & Storrs and Ropes & Gray) prior to raising three daughters full-time.*

# APPLICATION FOR COMMITTEE SERVICE

Town of Rockport • 101 Main Street • Rockport, ME 04856

Name: Elizabeth T. Quirk

Home Address: 82 Eastward, Rockport Work Address:

Mailing Address (if different):

Phone Number: (Home) 508-395-4614 (Work)

E-mail Address: bethquirk@me.com

Committee you wish to serve on: RES Redevelopment Task Force

Why do you want to serve on this committee?

I moved to Rockport in the fall of 2021 and would like to help my new community

by contributing my expertise in land use issues and town governance to the

important work of the RES Redevelopment Task Force. I would like to help

guide the decision-making on the future of this prominent town-owned property

so that it is utilized in the most advantageous manner for all stakeholders.

Do you have any background that would be helpful to this committee?

Yes - I have extensive experience serving on town committees

in Sudbury, MA (Zoning Board of Appeals, Community Preservation Committee).

Please see attached resumé for details.

Land Use philosophy: (if applicable)

The goal of any decision-making process regarding land use should be to

find the balance between honoring the past and looking toward the future. While

this may at times create tension, a thorough planning process and thoughtful

design can lead to a positive outcome for all.

## **APPLICATION FOR COMMITTEE SERVICE – continued**

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Are there objectives you wish to see accomplished?

I hope the RES Redevelopment Task Force is successful in its efforts to drive

the redevelopment process forward to an outcome that makes Rockport residents

proud of their community and hopeful for the future.

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Are you interested in serving on other committees?

Not at this time

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Interview comments:

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Appointment Date: \_\_\_\_\_

# APPLICATION FOR COMMITTEE SERVICE

Town of Rockport • 101 Main Street • Rockport, ME 04856

Richard Cowan

Name: \_\_\_\_\_  
8 Clam Cove Drive Retired

Home Address: \_\_\_\_\_ Work Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: (Home) 207-596-1070 (Work) 925-787-7370 Cell  
rickcowan@comcast.net

E-mail Address: \_\_\_\_\_  
Parks & Beautification and/or BAR

Committee you wish to serve on: \_\_\_\_\_

Why do you want to serve on this committee?

P&B: I would like to help conserve and enhance Rockport's parks and public spaces.

After being a summer resident since 2005, I now am a permanent resident.

Now fully retired, I have time to serve this community.

BAR seems interesting, as explained by my neighbor, Tom Laurent.

Do you have any background that would be helpful to this committee?

P&B: I have enjoyed 7 years as volunteer at Coastal Maine Botanical Garden.

BAR: I obtained a law degree and have been a member of CA Bar since 1977.

My career was insurance, mainly as broker/consultant for Marsh & McLennan.

My main work was helping form insurance companies owned and managed

by their insureds, e.g. doctors, dentists, accountants, lawyers.

Land Use philosophy: (if applicable)

I believe in personal property rights and the rule of law.

Also, I have donated to Maine conservation groups since 2005, including:

Coatal Mountain Land Trust and Maine Coast Heritage Trust.

**APPLICATION FOR COMMITTEE SERVICE – continued**

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Are there objectives you wish to see accomplished?

P&B: Enhancement of Rockport's public spaces.

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Are you interested in serving on other committees?

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Interview comments:

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Appointment Date: \_\_\_\_\_

# APPLICATION FOR COMMITTEE SERVICE

Town of Rockport \$ 101 Main Street \$ Rockport, ME 04856

Name: Andrea Hungerford

Home Address: 24 Pleasant St, Rockport Work Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone Number: (Home) 503-860-1791 (Work) \_\_\_\_\_

E-mail Address: andrea.hungerford@mac.com

Committee you wish to serve on: Parks & Beautification

Why do you want to serve on this committee?

I am a new resident of Rockport and am looking for ways to contribute and  
become familiar with the community. One of the reasons I wanted to move to  
Rockport was the care its community takes of its parks and public spaces,  
and I would like to have a role in helping make decisions and carry out  
those decisions related to how help maintain and improve those spaces.

Do you have any background that would be helpful to this committee?

I am a long-time avid gardener, am knowledgeable about plants and  
landscaping, and enjoy the opportunity to both plan and help out hands-on  
with gardening projects. I have served on multiple non-profit boards and  
understand the general process, procedures, and commitments that  
are involved.

Land Use philosophy: (if applicable)

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## **APPLICATION FOR COMMITTEE SERVICE – continued**

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Are there objectives you wish to see accomplished?

Not specifically, as I am new to the area, and would first like to learn  
more about what the current priorities are and how I can help.

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Are you interested in serving on other committees?

Not at this time.

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Interview comments:

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Appointment Date: \_\_\_\_\_

## Action Items

- b. Act on Revised Harbor Fee Schedule

### Manager's Comments: Action item

In your packet, Abbie provided a letter which explains requested changes to the Commercial Boat Operator Permit fee. With the arrival of more commercial charter operators, it is important Rockport places some fee on those who use our public dock and parking areas to operate their businesses. The concept endorsed by the Harbor Committee which Abbie crafted places an additional charge of \$10 per passenger onto the permit fee. Surely this fee will be passed along by the charter operators to their customers, but the charge per person many of these entities use makes the \$10 surcharge incidental.

### *Suggested Motion:*

**Move to approve Harbor Fee schedule as presented (or amended)**

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:


# Memo

**To:** Rockport Town Manager, Jon Duke and the Rockport Select Board

**From:** Abbie Leonard, Harbormaster

**Date:** 5/12/2022

**Re:** Harbor Fee addition to Commercial Boat Operator Permit

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In order for a charter vessel to operate in Rockport Harbor off of the town's floats they need a Commercial Boat Operator Permit issued by me. I have worked with the Harbor Committee to come up with a procedure that each Captain interested in operating off the town floats present to the Committee and inform them of their anticipated use and impact their business will have on the town floats. The Harbor Committee then makes a recommendation to me as to whether they support the application. The cost for a Commercial Boat Operator Permit for the season is \$350.00 per season or \$40.00 per use. For the fee to be commensurate with the services that these vessels have available (water, available restrooms, parking, use of the floats and staff time coordinating dock availability) I recommend adding a per passenger charge of \$10.00 be added to their permit fee. I would work out with the captains of the vessel whether weekly, monthly or an end of the season payment will work best. The Harbor Committee made a motion to recommend the additional fee and it passed unanimously (6-0) at their April 27<sup>th</sup> meeting.

Thank you for your consideration, please let me know if you have any questions or concerns,

Respectfully Submitted,

Abbie Leonard, Harbormaster

Marine Park/Harbor Fees: Effective 01-01-22 to 12-31-22		
	Base	Per
Moorings	Fee	Foot
Residents (property tax payer)	\$ 150.00	\$2.00/ft
Rental-	\$ 175.00	
Non-resident	\$ 225.00	\$2.00/ft
Commercial	\$ 170.00	\$2.00/ft
Inner Harbor Resident	\$ 200.00	\$2.00/ft
Inner Harbor Non-resident	\$ 300.00	\$2.00/ft
Commercial Float, Parking and Skiff	\$ 300.00	
Commercial Boat Operator Permit	\$470.00/ \$40.00/use	
Additional Fee -	in addition \$10.00 per passenger	
Commercial Marine Service Permit	\$850.00 or \$40.00/per use	
Private Float		
Goose River	\$400.00	
Tie-Offs		
Residents	\$ 225.00	
Non-Resident	\$ 300.00	
River dinghy location- resident/non-resident	150.00/ 225.00	
Rack Space (includes season launch pass)	150.00/200.00	
resident/non-resident		
Boat Ramp		
Self Propelled Vessel- Resident	\$ 1.00	
Self Propelled Vessel-Non- Resident	\$ 2.00	
Res/use	\$ 4.00	
Res/season	\$ 25.00	
NR/use	\$ 5.00	
NR/season	\$ 50.00	
CH/use	\$ 40.00	
CH/season	\$ 750.00	
Season Guide	\$ 600.00	
Winter Storage		\$2.00/s.f.
Length x Beam except for trimaran: average of the 3 hulls x beam		
<b>Dockage- 1st hour courtesy- \$10/hr add'l hours</b>		
Overnight Dockage		
LF/night <50'		\$2.50/ft
LF/night 50'-60'		\$3.50/ft
LF/night >60'		\$6.00/ft
Rockport Residents and/or mooring holders after 5:00 when space allows- no reservations and must be off the dock by 9:00a.m.		\$1.50/ft
Commercial Passenger Vessels	\$40.00	
<b>Maximum stay on the floats from Memorial Day to Labor Day shall not exceed 7 consecutive days</b>		
<b>Cancellation Fee: Vessels 50'&lt; A minimum charge of one night shall be imposed for any reservation not cancelled with in 72 Hours</b>		
Parking		
Overnight per night	\$ 8.00	
Power		
50 AMP	\$30.00/night	
30 AMP	\$15.00/night	
Select Board Approved : 05/16/2022		

## Action Items

c. Act on Quit Claim Deed

### Manager's Comments: Action item

Estate of James McMahon, Map 020, Lot 31. Sewer Lien dated January 8, 2019, Book 5378 Page 170, Sewer Lien dated August 13, 2019, Book 5450 Page 62, Sewer Lien dated February 25, 2020, Book 5523 Page 61.

### *Suggested Motion:*

Move to approve the Quit Claim Deed as presented. (or amended)

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:




\*12RETTD\*

**RETTD**

00

**MAINE REVENUE SERVICES  
REAL ESTATE TRANSFER TAX  
DECLARATION**

TITLE 36, M.R.S.A. SECTIONS §§4641-4641N

**1. County**

KNOX

**2. Municipality/Township**

ROCKPORT

**3. GRANTEE/  
PURCHASER**

BOOK/PAGE—REGISTRY USE ONLY

3a) Name LAST or BUSINESS, FIRST, MI

ESTATE OF JAMES MCMAHON

3b) SSN or Federal ID

3c) Name, LAST or BUSINESS, FIRST, MI

3d) SSN or Federal ID

3e) Mailing Address

P O BOX 514

3f) City

MANITO

3g) State

IL

3h) Zip Code

61546

**4. GRANTOR/  
SELLER**

4a) Name, LAST or BUSINESS, FIRST, MI

TOWN OF ROCKPORT

4b) SSN or Federal ID

4c) Name, LAST or BUSINESS, FIRST, MI

4d) SSN or Federal ID

4e) Mailing Address

101 MAIN STREET

4f) City

ROCKPORT

4g) State

ME

4h) Zip Code

04856

**5. PROPERTY**

5a) Map

020

Block

131

Lot

Sub-Lot

5b) Type of property—Enter the code number that **best** describes the property being **sold**. (See instructions)—»

Check any that apply:

☐ No tax maps exist☐ Multiple parcels☐ Portion of parcel

5d) Acreage

5c) Physical Location

417 COMMERCIAL STREET

**6. TRANSFER TAX**

6a) Purchase Price (If the transfer is a gift, enter "0")

6a .00

6b) Fair Market Value (enter a value **only** if you entered "0" in 6a) or if 6a) was of nominal value)

6b 280400 .00

6c) Exemption claim - ☒ Check the box if either grantor or grantee is claiming exemption from transfer tax and explain.

TOWN IS RELEASING THEIR INTEREST FROM SEWER LIENS FILED.

**7. DATE OF TRANSFER (MM-DD-YYYY)**

05-09-2022

MONTH DAY YEAR

**8. WARNING TO BUYER**—If the property is classified as Farmland, Open Space, Tree Growth, or Working Water-front a substantial financial penalty could be triggered by development, subdivision, partition or change in use.☐ CLASSIFIED**9. SPECIAL CIRCUMSTANCES**—Were there any special circumstances in the transfer which suggest that the price paid was either more or less than its fair market value? If yes, check the box and explain:TOWN IS RELEASING THEIR INTEREST IN THE PROPERTY FROM SEWER  
(WASTEWATER) LIENS FILED.**10. INCOME TAX WITHHELD**—Buyer(s) not required to withhold Maine income tax because:☐ Seller has qualified as a Maine resident☐ A waiver has been received from the State Tax Assessor☐ Consideration for the property is less than \$50,000☐ Foreclosure Sale**11. OATH**

Aware of penalties as set forth by Title 36 §4641-K, we hereby swear or affirm that we have each examined this return and to the best of our knowledge and belief, it is true, correct, and complete. Grantee(s) and Grantor(s) or their authorized agent(s) are required to sign below:

Grantee \_\_\_\_\_ Date \_\_\_\_\_ Grantor \_\_\_\_\_ Date \_\_\_\_\_

Grantee \_\_\_\_\_ Date \_\_\_\_\_ Grantor \_\_\_\_\_ Date \_\_\_\_\_

**12. PREPARER**

Name of Preparer Town of Rockport Phone Number (207) 230-0180

Mailing Address 101 Main Street E-Mail Address \_\_\_\_\_

Rockport, ME 04856 Fax Number \_\_\_\_\_

<http://www.maine.gov/revenue/propertytax/transfertax/transfertax.htm>

Municipal  
QUITCLAIM DEED

(Maine Statutory Short Form)

The Inhabitants of the Municipality of Rockport, a body  
corporate and politic, located at Knox County,  
Maine, for consideration paid, release to ESTATE OF JAMES MCMAHON  
of P O BOX 514 Knox County,  
Manito, IL 61546  
the land in Rockport Knox County,

Maine: (here insert Description, and Encumbrances if any)  
Being the Premises described as Map 020 Lot 131 of the Tax Maps of the  
Town of Rockport.

The purpose of this deed is to release any interest the Town  
of Rockport may have acquired by reason of the following liens for unpaid sewer  
fees, recorded at the Knox County Registry of Deeds:

Sewer Lien dated January 8, 2019, Book 5378 Page 170  
Sewer Lien dated August 13, 2019, Book 5450 Page 62  
Sewer Lien dated February 25, 2020, Book 5523 Page 61

The said Inhabitants of the Municipality of Rockport  
have caused this instrument to be signed in its corporate name by Delores Michelle Hannan, Mark  
Kelley, Denise Munger, Eric Boucher, and John Strand  
, its duly authorized, this

16<sup>th</sup> day of May, 2022.

\_\_\_\_\_  
Delores Michelle Hannan, Chair

\_\_\_\_\_  
Mark Kelley, Vice-Chair

\_\_\_\_\_  
Denise Munger

\_\_\_\_\_  
Eric Boucher

\_\_\_\_\_  
John Strand

State of Maine

County of Knox, ss May 16, 2022.

Then personally appeared the above named Delores Michelle Hannan, Mark Kelley, Denise Munger,  
Eric Boucher, and John Strand of said body corporate and politic, and acknowledged the foregoing  
instrument to be their free act and deed in their said capacity and free act and deed of said body  
corporate and politic.

Before me,

\_\_\_\_\_  
Notary Public  
Diane Hamilton  
Printed Name

**TOWN OF ROCKPORT**

**CERTIFICATE OF MORTGAGE LIEN FOR UNPAID SEWER SERVICE CHARGES**

***Name and Address of Property Owner***

**Estate of James McMahon**

**P O Box 514**

**Manito, IL 61546**

Receipt # 116853 KNOX SS. RECEIVED



**VOL 5523 PG 61**

02/25/2020 01:58:37 PM

1 Pages

Instr # 2020-1504

ATTEST: Madelene F. Cole, Knox Co Registry of Deeds

**ACCOUNT#: 3407621201**

The inhabitants of the town of Rockport sewer service charge for period fiscal year 2018-2019 into fiscal year 2019-2020 against the following described land situated in the Town of Rockport, County of Knox, State of Maine, to wit:

<u>Property Location</u>	<u>Map</u>	<u>Lot</u>
417 Commercial St	20	131

I, William S. Post, Treasurer for the Town of Rockport hereby certify that the amount of unpaid sewerage service charges is \$210.54 and the amount of costs is \$72.60, making a total of \$283.14 and that on January 24, 2020, I mailed to the above named owner at his/her last known address a notice in writing containing a description as above set forth of the charges assessed against the said property and alleging that a lien is claimed upon such land for the payment of such sewer service charge and costs with a demand that payment be made by February 24, 2020 in accordance with the provisions of Title 38, Section 1208 M.R.S.A. 1964 as amended and such service charge and costs have not been paid by the 25th day of February 2020.

I hereby certify that the name or names of owners as above set forth are the names of the owners according to the records of the tax assessor of the Town of Rockport and the description of such lands above set forth is as contained therein; and that the amount of unpaid charge and the amount of costs above set forth remains unpaid.

Dated at Rockport, Maine, this 25<sup>th</sup> day of February 2020.

The inhabitants of the Town of Rockport

BY:

William S. Post, TREASURER  
TOWN OF ROCKPORT, MAINE

State of Maine, Knox ss.

DATE: 2/25/2020

Personally appeared before me the above named William S. Post, Treasurer of the Town of Rockport, and duly acknowledged the execution of the foregoing instrument to be his free act and deed in his said capacity.

Molli A. Bennett, Notary Public  
My Commission Expires May 02, 2025



**TOWN OF ROCKPORT**

**CERTIFICATE OF MORTGAGE LIEN FOR UNPAID SEWER SERVICE CHARGES**

*Name and Address of Property Owner*

**ESTATE OF JAMES MCMAHON  
RAYEANNE MEEKER  
PO BOX 255  
MANITO, IL 61546-0514**

Receipt # 113071 KNOX SS: RECEIVED



**VOL 5450 PG 62**

08/16/2019 10:15:01 AM

1 Pages

Instr # 2019-6993

ATTEST: Lisa J. Cottrell, Knox Co Registry of Deeds

**ACCOUNT#: 3407621201**

The inhabitants of the town of Rockport sewer service charge for period fiscal year 2018-2019 against the following described land situated in the Town of Rockport, County of Knox, State of Maine, to wit:

<u>Property Location</u>	<u>Map</u>	<u>Lot</u>
417 COMMERCIAL ST	20	131

I, William S. Post, Treasurer for the Town of Rockport hereby certify that the amount of unpaid sewerage service charges is \$294.54 and the amount of costs is \$61.40, making a total of \$355.94 and that before July 10, 2019, I mailed to the above named owner at his/her last known address a notice in writing containing a description as above set forth of the charges assessed against the said property and alleging that a lien is claimed upon such land for the payment of such sewer service charge and costs with a demand that payment be made by August 10, 2019 in accordance with the provisions of Title 38, Section 1208 M.R.S.A. 1964 as amended and such service charge and costs have not been paid by the 13th day of August 2019.

I hereby certify that the name or names of owners as above set forth are the names of the owners according to the records of the tax assessor of the Town of Rockport and the description of such lands above set forth is as contained therein; and that the amount of unpaid charge to March 31, 2019 and the amount of costs above set forth remains unpaid.

Dated at Rockport, Maine, this 13<sup>th</sup> day of August, 2019.

The inhabitants of the Town of Rockport

BY:

William S. Post, TREASURER  
TOWN OF ROCKPORT, MAINE

State of Maine, Knox ss.

DATE: August 13, 2019

Personally appeared before me the above named William S. Post, Treasurer of the Town of Rockport, and duly acknowledged the execution of the foregoing instrument to be his free act and deed in his said capacity.

Molli Bennett, Notary Public  
My Commission Expires May 02, 2025

**TOWN OF ROCKPORT**

**CERTIFICATE OF MORTGAGE LIEN FOR UNPAID SEWER SERVICE CHARGES**

**MCMAHON, ESTATE OF JAMES**  
**P O Box 514**  
**Manito, IL 61546**  
*Name and Address of Property Owner*

**ACCOUNT#: 3407621201**

Receipt # 108963 KNOX SS: RECEIVED



**VOL 5378 PG 170**  
01/09/2019 12:25:22 PM  
1 Pages

Instr # 2019-171

ATTEST Lisa J. Cottrell, Knox Co Registry of Deeds

The inhabitants of the town of Rockport sewer service charge for period fiscal year 2018-2019 against the following described land situated in the Town of Rockport, County of Knox, State of Maine, to wit:

<u>Property Location</u>	<u>Map</u>	<u>Lot</u>
417 COMMERCIAL ST	020	131

I, Richard C. Bates, Treasurer for the Town of Rockport hereby certify that the amount of unpaid sewerage service charges is **\$102.22** and the amount of costs is 68.68, making a total of **\$170.9** and that before December 4, 2018, I mailed to the above named owner at his/her last known address a notice in writing containing a description as above set forth of the charges assessed against the said property and alleging that a lien is claimed upon such land for the payment of such sewer service charge and costs with a demand that payment be made by January 3, 2019 in accordance with the provisions of Title 38, Section 1208 M.R.S.A. 1964 as amended and such service charge and costs have not been paid by the 8th day of January, 2019.

I hereby certify that the name or names of owners as above set forth are the names of the owners according to the records of the tax assessor of the Town of Rockport and the description of such lands above set forth is as contained therein; and that the amount of unpaid charge to June 30, 2018 and the amount of costs above set forth remains unpaid.

Dated at Rockport, Maine, this 8<sup>th</sup> day of January, 2019

The inhabitants of the Town of Rockport

BY:

Richard C. Bates, TREASURER  
TOWN OF ROCKPORT, MAINE

State of Maine, Knox ss.

DATE: January 8, 2019

Personally appeared before me the above named Richard C. Bates, Treasurer of the Town of Rockport, and duly acknowledged the execution of the foregoing instrument to be his free act and deed in his said capacity.

Megan A. Brackett, Notary Public

My Commission Expires February 17, 2023

## Payments

Date: 05/02/2022 01:53:32 PM

Customer: 003407621201 MCMAHON, ESTATE OF JAMES

Location: 003104536302 417 COMMERCIAL ST, ROCKPORT, ME 04856-3803

Paid	Check	Reference	Total	Clerk	Location
1/20/2022			1887.17	23 FIELD RECEIPTS	

Paid	Check	Reference	Total	Clerk	Location
10/3/2017			983.72	27 BANGOR SAVINGS SC	

Paid	Check	Reference	Total	Clerk	Location
7/1/2015			133.25	35 BANGOR SAVINGS SC	

Paid	Check	Reference	Total	Clerk	Location
12/26/2012			340.78	30 BANGOR SAVINGS SC	

Paid	Check	Reference	Total	Clerk	Location
12/30/2010			585.75	27 BANGOR SAVINGS SC	

## Action Item

d.. Act on RES Use Agreement – CIFF/Shotwell Drive-In

### Manager's Comments: Action item

The Camden International Film Festival is once again hoping to offer a drive-in movie experience at the former Rockport Elementary School site this summer. There are no changes proposed from last summer's efforts compared to this year. CIFF's Emily Peckham will be in attendance to answer any questions the Board may have.

### *Suggested Motion:*

*I move the Board approve the RES Use Agreement with CIFF/Shotwell Drive-in as presented.(or amended)*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:




## **2022 Shotwell Drive-In Proposal to the Town of Rockport**

The Shotwell Drive-In was constructed at the beginning of the summer of 2020, and in our first year we hosted 1855 cars at 33 community screenings at the old RES site on West Street, including 6 double headers. We served an estimated 2500 community members from July through October, and in 2021, we reopened in the beginning of June and served over 4000 community members. We propose to revive the theater for the 2022 season with a schedule similar to 2021, with two screenings per week starting on June 2 and running through September.

Just as in our first two seasons, we propose to make use of this community space during times it is not otherwise in use by softball leagues, children on bikes, and exercise classes. We crafted open dialogues with other users of the old RES site in 2020 and encountered no problems whatsoever. We propose to keep the shipping container now on the site housing the projector. The setup of traffic flow, showtimes, safety precautions, and ticketing policies will remain unchanged from 2020-21.

### **Traffic flow**

There will be a single entrance and a single exit, marked by cones. No more than 85 vehicle tickets will be issued, and we will have spaces allocated for 85. However, attrition means that we anticipate a full house never exceeding 75. Tickets will be available by online presale. Registered guests will be asked to arrive no more than one hour before start time, and no later than 15 minutes before the start time. There will be two event staffers posted on West Street at the entrance, and 2-4 parking captains (depending on pre-registration numbers) greeting and parking cars once they enter the grounds. Event staff will wear orange safety vests and carry flashlights.

Guests will be asked to arrive via Rte. 1 from the south and line up on the right side of West Street. Guests will be directed to depart the exit closest to Rte. 1 following the film by event staff.

## **Showtimes**

The films' start times will be approximately 15 minutes prior to actual sunset. The grounds will open one hour before that. Most films will end approximately 90 minutes after start time.

## **Event Policies**

We will clearly articulate all of the policies and rules of events ahead of time to all patrons - on our website, via the ticketing platform, in all email confirmations to attendees, and through printed information shared with each guest.

## **Presentation**

We will screen a pre-show that includes slides with event rules, the FM radio frequency, and information about exiting the premises. After the film, we will show a series of slides with exit information (do not leave until instructed to do so; drive safely; in case of a dead battery, stay in place and a lot attendant will assist you), a thank you to sponsors, and dates for upcoming events.

## **Event Staff**

On-site staff will have:

- Flashlights
- Safety vests
- Battery chargers

## **Technology**

FM transmitter will broadcast a signal that cars can use to tune into audio. The timing of each event will ensure that there will be no light pollution past 10pm, although we received no complaints about noise or light during the 2020 or 2021 seasons.

## **Food**

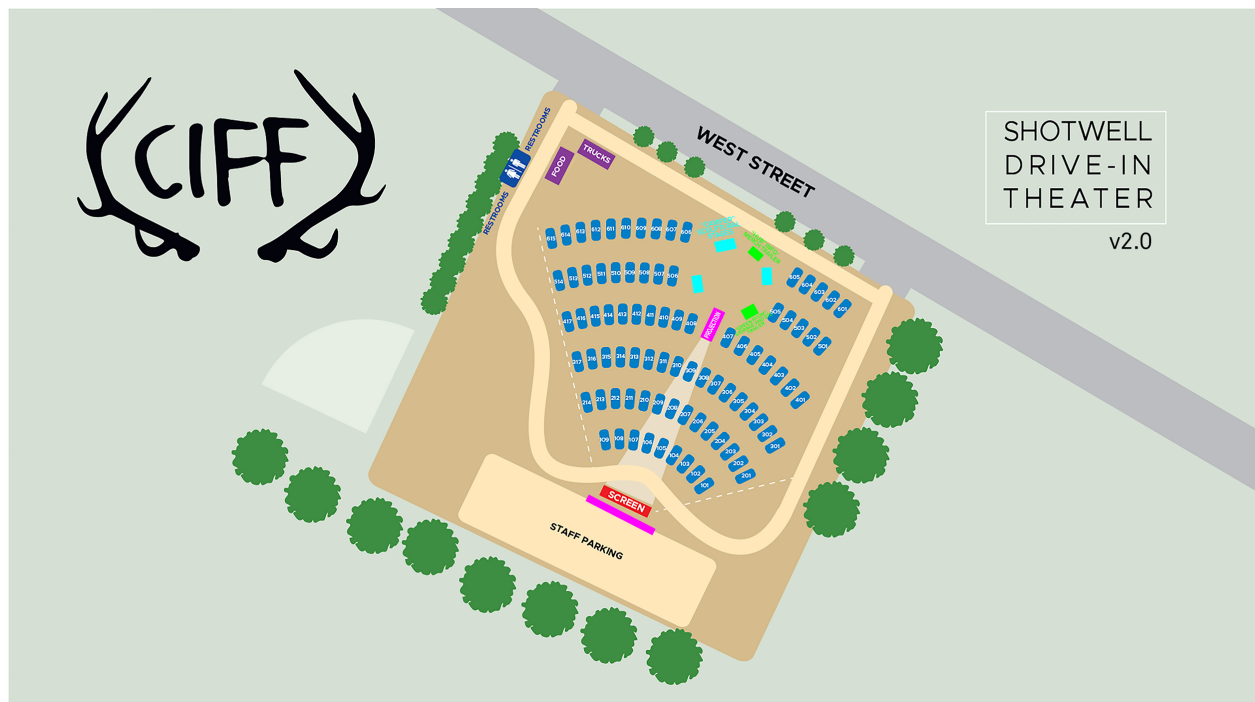
Food trucks will be included in our site plan. In 2020 we had a very limited number of vendors who were permitted with the Town of Rockport, and finding vendors with availability was also difficult in 2021, so we anticipate that most guests will arrive with their own snacks. Because people rarely leave their vehicles during the movie, trash is minimal; however, our staff will check the fields for any trash and provide a trash can that will be securely locked in the shipping container at closing.

We anticipate the possibility of hosting one specific special event planned in July to thank the donors who underwrite the Shotwell Drive-In experience. Should you agree to

renew our lease, we will work through the details of these special events with Town of Rockport staff as we have in the past.

We're excited to bring back this creative way to engage the community of Rockport and the greater midcoast. We are looking forward to the possibility of renewing this lease and having the opportunity to provide a successful community hub in the center of Rockport. Thank you for considering a renewal of our lease for the 2022 season.

**Site plan:**



**Contact:**

Ben Fowlie, Executive & Artistic Director and Founder of ClIFF (617) 817-5376

[ben@pointsnorthinstitute.org](mailto:ben@pointsnorthinstitute.org)

Emily Peckham, Development Director (207) 593-6229

[emily@pointsnorthinstitute.org](mailto:emily@pointsnorthinstitute.org)

## Action Item

e. Act on Marine Park Food Truck – Brother Shucker, LLC

### Manager's Comments: Action item

One common complaint I have heard about the harbor last summer was the inability to secure a food truck to be available on site. Brother Shucker LLC out of Damariscotta is able to fill that spot and they are planning on being present at the harbor 10am- 4pm four days per week as well as during town sponsored events such as the Dave Mallett concert on June 11<sup>th</sup>. Representatives from Brother Shucker LLC will be present to answer any questions you may have.

### *Suggested Motion:*

***I move the Board approve Brother Shucker LLC to operate a food truck in Marine Park as presented.(or amended)***

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:






# TOWN OF ROCKPORT

received  
5-11-2022

## MULTI-PURPOSE PERMIT APPLICATION

Property Owner: Borne Shucker LLC  
Zachary Kurus Listed Contact H 646 942 1233 W \_\_\_\_\_

Owner's Mailing Address: 20 Midden way Jamarisville ME 04543

Applicant if different: \_\_\_\_\_ Listed Contact H \_\_\_\_\_ W \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_

E-Mail Address: owner: Borne Shucker events  
borneshucker@icloud.com E-Mail appl: \_\_\_\_\_

Location of Proposed Project: \_\_\_\_\_ Map \_\_\_\_\_ Lot \_\_\_\_\_

### PROPOSED ACTIVITY: (Check all that apply)

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> New Dwelling Unit                | <input type="checkbox"/> Accessory Structure                  | <input type="checkbox"/> Commercial Structure or Renovation     |
| <input type="checkbox"/> Addition to Existing Dwelling    | <input type="checkbox"/> Addition to Accessory Structure      | <input type="checkbox"/> Industrial Structure                   |
| <input type="checkbox"/> Moving Existing Structure        | <input type="checkbox"/> Demolition of Existing Structure     | <input type="checkbox"/> Filling or Excavation                  |
| <input type="checkbox"/> 911E/Entrance Permit/driveway    | <input checked="" type="checkbox"/> Use <u>Peddler/Vendor</u> | <input type="checkbox"/> Home Occupation                        |
| <input type="checkbox"/> Renovation of Existing Structure | <input type="checkbox"/> Sign                                 | <input type="checkbox"/> Other Activity (please describe below) |

ESTIMATED PROJECT COST: (such as contractors estimate if possible) \_\_\_\_\_

### INFORMATION ABOUT PROPOSED PROJECT:

Zoning District(s): # \_\_\_\_\_ Size of parcel: \_\_\_\_\_ Type Water Supply: \_\_\_\_\_

Road Frontage: \_\_\_\_\_ Foundation Type: \_\_\_\_\_ Type Wastewater Disposal: \_\_\_\_\_

Mobile Home (Y/N): \_\_\_\_\_ Model/Year: \_\_\_\_\_ Subdivision (Y/N): \_\_\_\_\_

If a new mobile home, proof of sales tax paid is required. If used, proof of property tax, water and sewer account status is required.

1<sup>st</sup> flr. \_\_\_\_\_ sq. ft. 2<sup>nd</sup> flr - 6' of headroom - finished \_\_\_\_\_ sq. ft. 2<sup>nd</sup> flr. 6' headroom - unfinished \_\_\_\_\_ sq. ft.

Decks \_\_\_\_\_ sq. ft. porches \_\_\_\_\_ sq. ft. Height of building \_\_\_\_\_ ft. Proposed lot coverage \_\_\_\_\_ %

Garage/accessory building \_\_\_\_\_ sq. ft. Cellar fin./unfinished 6' headroom \_\_\_\_\_ sq. ft. Crawl/unfinished \_\_\_\_\_ sq. ft.

Building Permits shall include a checklist of required inspections and CEO notations on the current status of each inspection. See attached REQUIRED INSPECTIONS. Please note, on April 12, 2016 the Select Board approved an additional service fee of \$30 to be charged at the CBO's discretion for each repeat/unnecessary return trip for the same required inspection.

To the best of my knowledge, all information submitted on this application is correct. I agree to comply with the Town of Rockport's Ordinances and applicable State laws, including the Maine Uniform Building Code. I hereby grant permission to the representatives of the Planning & Development Department to make necessary inspections to ensure compliance.

Signature of Applicant: \_\_\_\_\_ Date Received by Planning Office: \_\_\_\_\_

### CODE OFFICER DECISION:

1.) Approved by: \_\_\_\_\_ Reason: \_\_\_\_\_

2.) Denied by: \_\_\_\_\_ Reason: \_\_\_\_\_

3.) Refer to PB / ZBA: \_\_\_\_\_ Reason: \_\_\_\_\_

CEO: \_\_\_\_\_ Date: \_\_\_\_\_ File # \_\_\_\_\_ Fee \$ \_\_\_\_\_ Paid \_\_\_\_\_

PLEASE SEE ATTACHED



# TOWN OF ROCKPORT

## SITE PLAN DRAWING

### SCALED PLANS REQUIRED FOR ALL BUILDING PERMITS:

*Per MUBC, floor plans and framing plans are required for all proposed structures. Drawings are expected to be submitted on separate sheets and should show enough detail to support required findings by the CEO. Signature and seal by a licensed design professional may be required in instances where the CEO requests such information to document structural integrity.*

On this page, or in an attached Site Plan drawing, please include: (1) nearby property lines and relevant dimensions of your lot; (2) roads and driveways; (3) nearby water bodies including brooks, wetlands and ponds; (4) approximate location and setbacks from property lines of all proposed structures or additions; (5) approximate location and setbacks for relevant existing structures; (6) location of well, septic tank and leach field, if any.

*A drawing is required to ensure that the proposal meets the dimensional standards required by Rockport Ordinances and State law.*

### CODE ENFORCEMENT OFFICER REVIEW PROCESS:

- ☐ Complete Application on File
- ☐ Internal Plumbing Permit Required
- ☐ Permit to connect new Equivalent User(s) to Public Sewer Required
- ☐ Planning Board Review and Approval Required
- ☐ Zoning Board of Appeals Review and Approval Required

- ☐ Flood Hazard Development Permit Required
- ☐ DEP Permit(s) Required (SLOD, NRPA, etc.)
- ☐ Subsurface Sewage Disposal Permit Required
- ☐ E-911 / Town Entrance Permit Required
- ☐ MDOT Entrance Permit Required

101 Main Street, Rockport ME 04856  
Planning & Development Dept.

[planner@town.rockport.me.us](mailto:planner@town.rockport.me.us)  
[ceolpk@town.rockport.me.us](mailto:ceolpk@town.rockport.me.us)

Phone: 236-0989  
Email: [planning@rockportmaine.gov](mailto:planning@rockportmaine.gov)

**TOWN OF ROCKPORT**  
101 Main Street Rockport, ME 04856

**received**  
5-11-2022

**PEDDLERS PERMIT APPLICATION**

Applicant: Brother Shuckers Tel. Number: (h) 6469421233 (w) \_\_\_\_\_ (c) \_\_\_\_\_

Applicant's Mailing Address: 20 Midden Way Amherst ME 04543

Applicant's Email Address: brotherShuckers@comcast.net

**INFORMATION REQUIRED FROM APPLICANT:**

Proposed Date of Operation: m/d/y to m/d/y: May 18 — Oct 2

Proposed Location of Operation: Rockport Harbor

Proposed Hours of Operation: 10-4

Description of Product to be Sold: Oysters Sandwiches hot dogs

Type and Size of Signage: Logo on trailer

State Licenses if Required: Health

**PLEASE ATTACH THE FOLLOWING:**

Police Chief Review and notes if any: \_\_\_\_\_

Permission Letter if applicable: \_\_\_\_\_

Copy of Vehicle Registration: \_\_\_\_\_

Copy of Driver's License: \_\_\_\_\_

Sketch Location Plan on back of this form (if operating from a specific location): \_\_\_\_\_

To the best of my knowledge, all information submitted on this application is correct. I agree to comply with the Town of Rockport's Ordinances and applicable State laws. I hereby grant permission to the Rockport Planning Office to make necessary inspections to ensure compliance.

Signature of Applicant [Signature] Date Received by Planning Office 5/11/22

**CODE OFFICER REVIEW PROCESS**

1.) Approved \_\_\_\_\_ Reason \_\_\_\_\_

2.) Denied \_\_\_\_\_ Reason \_\_\_\_\_

Code Officer Signature: \_\_\_\_\_ Date: \_\_\_\_\_ File # \_\_\_\_\_ Fee \$ \_\_\_\_\_ Paid \_\_\_\_\_

Passage A1C



### **813.5 Pre-Blast Survey Process**

1. Offer of Pre-Blast Survey: The applicant shall offer a pre-blast survey, at the applicant's expense, to all property owners with structures within the notification radius. The pre-blast survey will be conducted by a representative of the applicant. The survey shall include video or photographic documentation of pre-existing conditions or structural features on the inside or outside of buildings that could be affected by a blasting operation.
2. Offer of Pre-Blast Water Test for Wells: The applicant shall offer a pre-blast water test, at the applicant's expense, to all property owners with wells within the notification radius. The pre-blast water test will be conducted by a representative of the applicant. The water test shall document the static water level.

### **813.6 Post Blast Inspection**

Offer of Post Blast Inspection: Property owners, who requested a pre-blast survey, may request the applicant to conduct a post blast inspection. The post blast inspection shall be at the applicant's expense. The post blast inspection shall document any changes that have occurred on the property subsequent to the blasting operation.

### **813.7. Exemptions**

This Section shall not apply to the Town of Rockport and utility companies such as Aqua Maine and Central Maine Power for emergency repairs of existing infrastructure.

### **813.8 Limits on Time of Detonation**

Hours of detonation shall be limited to 8 a.m. to 5 p.m., Monday through Saturday. All other aspects of blasting operations shall adhere to the standards in Section 801.6.

## **814. Itinerant Peddlers**

### **814.1 Purpose**

The purpose of this section is to provide reasonable rules and guidelines for the placement, conduct, and operation of itinerant peddlers within the Town of Rockport

### **814.2 Permitting Process and Requirements**

1. No person shall be engaged as an itinerant peddler without first obtaining a peddler's permit from the Planning Office.
2. No permit shall be issued to an itinerant peddler proposing to do business in a public way or public place until the police chief has determined that the proposed location is safe for the operation of a transient peddler's business from a vehicle.
3. In addition to the application and supporting documentation, the applicant for a peddlers permit shall provide the following information to the Planning Office with their application.
  - a. A description of the goods or product to be sold.
  - b. A site sketch of the proposed location where the peddler intends to operate.
  - c. A copy of the registration of the vehicle from which the goods or products will be peddled.
  - d. A copy of the driver's license of the peddler or other valid identification
  - e. A copy of a letter of permission from the property owner if the peddler is proposing to operate from a specific parcel.
  - f. Payment of the appropriate fee.

### **814.3 Performance Standards**

The itinerant peddler must comply with the following performance standards to operate in the Town of Rockport.

1. Location of Operation: The peddler shall only occupy the location specified on the permit.
2. Duration of Operation: The peddler shall only operate during the calendar dates specified on the permit.
3. Hours of Operation: The peddler shall only conduct business from one hour after sunrise to one hour before sunset.
4. Vehicular and Pedestrian Safety: The peddler shall ensure that the operation is conducted in a safe and responsible manner for vehicular and pedestrian safety.
5. Signage: The peddler shall display all signage for goods and products on or adjacent to the peddler's vehicle. The total area of all signage shall not exceed fifty (50) square feet. All signage shall be removed at the close of business each day.
6. Closure at the End of the Business Day: The peddler shall remove from the selling location; at the close of business each day, the peddler's vehicle, all signage, and any other indicators of the peddling operation.
7. Site Appearance: The peddler shall ensure that the site is kept neat and clean and that no offensive noise, vibration, smoke, dust, glare, traffic or parking problem is created because of the peddler's operation.

## Action Item

- f. Act on establishing Village Improvement Planning Task Force

### Manager's Comments: Action item

The energy and activity taking place in Rockport Village over the past several years have been truly remarkable ranging from arrival of restaurants open in the evening a decade ago to the new library to the hotel. However, the arrival of these improvements forces our community to look deeper and ensure we have the infrastructure in place support a renewed village. Over recent years and months groups have organized (some town sanctioned, some not) to address insufficient parking and exploring burying utilities. In addition, Maine DOT has begun to explore repair and replacement options surrounding the Goose River Bridge. All the varied projects can be managed by Town staff, but it is apparent we have residents with a strong desire to support these projects and improve Rockport Village.

I met with three Maine DOT representatives: Julie Brask and Andrew Lathe from the Bridge Program and Region 2 Planner Steve Cole to attempt find a workable model which can put Rockport's needs on their radar and improve our chances of funding at the state and federal level. While bridge funding is less complicated, other village improvements will require significant buy-in from Maine DOT and the establishment of a planning effort to establish to scope of Rockport's needs. The recently established Village Partnership Initiative (VPI) from Maine DOT is a model from which Rockport can access federal funding to provide solutions the longstanding concerns. However, to apply for the VPI, the Town must first go through a planning process. Rockport can apply for a Public Participation Initiative (PPI) grant where 50% of the cost is funded by Maine DOT. With the Rockport representatives pursuing grant funding for Route 90 sidewalk expansion, the hope is that we will be able to put both projects together in one planning grant.

So, in summation, I recommend we establish a Village Improvement Planning Task Force. The Task Force will serve as the Town's Bridge Advisory Committee and assist in the planning for the repair or replacement of the Goose River Bridge. Concurrently the task force will be charged with establishing the project scope for what will become the involvement in the Village Partnership Initiative including a focus on parking, utility burial, bike/pedestrian safety, lighting, and sidewalk improvements.

Upon creation of this task force, the Board would appoint its membership at the next regular meeting. I would suggest the membership not exceed nine members and include the Town's planner/development director, public works director, and town manager. Further, I would not restrict membership to residents or property owners strictly within the village. Business owners may be a positive addition to this committee.

### *Suggested Motion:*

***I move the Board approve the Village Improvement Planning Task Force. The Task Force shall be comprised of nine members, three of which shall be the public works director, planner, and town manager. The mission of the task force shall be to establish an***

*improvement plan for the village, assist Maine DOT as the Bridge Advisory Committee relating to the repair or replacement of the Goose River Bridge, and seek out federal, state, and private funds to support village improvements within the plan.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:




## Discussion Item

a. Discuss and Sign School Budgets

### Manager's Comments:

The School Budgets need to be signed by all Select Board Members.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:


**WARRANT AND NOTICE OF ELECTION  
CALLING FIVE TOWN COMMUNITY SCHOOL DISTRICT  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S. § 1486)**

TO: Robin Fagan, a resident Five Town Community School District (the "District") composed of the Towns of Appleton, Camden, Hope, Lincolnville and Rockport, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely, the Towns of Appleton, Camden, Hope, Lincolnville and Rockport, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective Municipal Officers. The Municipal Officers shall meet forthwith and countersign this warrant and notice of election. The Municipal Officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF ROCKPORT  
DISTRICT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Randy Gagne, Constable of Rockport: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF ROCKPORT:** You are hereby notified that a District budget validation referendum election will be held at Town Office, 101 Main Street in the Town of Rockport on Tuesday, June 14, 2022 for the purpose of determining the following articles:

Article 1: Do you favor approving the Five Town Community School District budget for the upcoming school year that was adopted at the latest District budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in Five Town Community School District for an additional three years?

**INFORMATIONAL NOTE ON ARTICLE 2:**

A "YES" vote will require Five Town Community School District to continue to conduct a referendum to validate its annual school budget for the next three years.

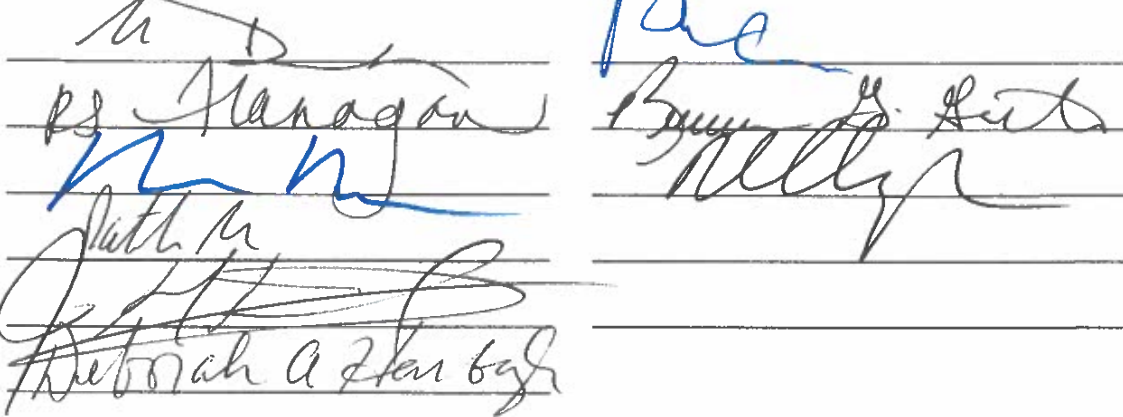
A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of Five Town Community School District.

The voting on Articles 1 and 2 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 6, 2022 at Camden, Maine.

The block contains several handwritten signatures in blue ink. On the left side, there are three distinct signatures. On the right side, there are two signatures, one of which appears to be "Bryan B. Smith". The signatures are written over horizontal lines.

A majority of the School Board of Five Town Community School District

A true copy of the Warrant and Notice of Election, attest:

  
Robin Fagan  
Resident of  
Five Town Community School District

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2022 at Rockport, Maine.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A majority of the Municipal Officers of Rockport, Maine

A true copy of the Warrant and Notice of Election, attest:

\_\_\_\_\_  
Linda Greenlaw, Municipal Clerk  
Rockport, Maine

**WARRANT AND NOTICE OF ELECTION  
CALLING MSAD #28  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S. § 1486)**

TO: Robin Fagan, a resident MSAD #28 (the "District") composed of the Towns of Camden and Rockport, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the District, namely, the Towns of Camden and Rockport, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective Municipal Officers. The Municipal Officers shall meet forthwith and countersign this warrant and notice of election. The Municipal Officers shall provide below for the respective municipal clerks to post or have posted this warrant and notice of election.

**TOWN OF ROCKPORT  
DISTRICT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

Knox County, ss.

State of Maine

TO: Randy Gagne, Constable of Rockport: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF ROCKPORT:** You are hereby notified that a District budget validation referendum election will be held at Town Office, 101 Main Street in the Town of Rockport on Tuesday, June 14, 2022 for the purpose of determining the following articles:

Article 1: Do you favor approving the MSAD #28 budget for the upcoming school year that was adopted at the latest District budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in MSAD #28 for an additional three years?

**INFORMATIONAL NOTE ON ARTICLE 2:**

A "YES" vote will require MSAD #28 to continue to conduct a referendum to validate its annual school budget for the next three years.

A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of MSAD #28.

The voting on Articles 1 and 2 shall be by secret ballot referendum. The polls will be opened immediately after election of the moderator following commencement of the meeting at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, April 13, 2022 at Camden, Maine.

*MS Hannagan*  
*[Signature]*  
*[Signature]*

*[Signature]*  
*[Signature]*

A majority of the School Board of MSAD #28

A true copy of the Warrant and Notice of Election, attest:

*Robin Fagan*  
\_\_\_\_\_  
Robin Fagan  
Resident of  
MSAD #28

Countersigned this \_\_\_\_\_ day of \_\_\_\_\_, 2022 at Rockport, Maine.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

A majority of the Municipal Officers of Rockport, Maine

A true copy of the Warrant and Notice of Election, attest:

\_\_\_\_\_  
Linda Greenlaw, Municipal Clerk  
Rockport, Maine

## Discussion Item

- b. Discuss EMS Contract – North East Mobile Health Services

### Manager's Comments:

Unfortunately, the EMS Review Committee has been unable to meet and thus I expect the Board should wait for recommendation and support from the review committee. However, I felt it important to place the most recent draft proposal from North East Mobile Health Services on your agenda. With four communities simultaneously discussing and communicating on this topic, as informed as our Board can be on the proposals before us, the faster we can act. With your next regular meeting falling after Town Meeting, this is our best time to begin our discussion on this topic.

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:




**SERVICE CONTRACT AMENDMENT  
EXTENSION OF EMERGENCY MEDICAL SERVICES AGREEMENT**

Amendment entered into on the 1st day of July 2022 by and between North East Mobile Health Services ("NEMHS") and the Inhabitants of the Town of Rockport ("TOWN") for Emergency Medical Services for the agreement dated July 1, 2021 and expiring June 30, 2022.

WHEREAS the town wishes to continue engagement with NEMHS to provide Emergency Medical Services; and

WHEREAS NEMHS wishes to provide the aforementioned services;

NOW, it is hereby agreed to amend the agreement as follows:

**Section I.A. - TERM:**

The term of this service Agreement shall be for an additional three ( 3 ) years commencing on July 1, 2022 and except for termination pursuant to the original Agreement or this amendment, shall continue until June 30, 2025.

**Section III.B. - CONTRACT PRICE**

For the contract year commencing July 1, 2022, the subsidy for the Town of Rockport shall be \$109,438.68

Payments of the contract price shall be made in equal monthly payments of \$9,119.89 due and payable starting on July 1, 2022.

The compensation paid under this Agreement to NEMHS will increase each year by the greater of 4% or by the Consumer Price Index for All Urban Consumers (CPI-U), U.S. City Average, All Items, not seasonally adjusted, 1982-84 = 100 reference base, published by the United States Department of Labor, Bureau of Labor Statistics, using the month of May index that is expected to be published in mid-June, with the escalated amount being the previous year's compensation.

**Section XII.A. – Termination Without Cause**

Either party may terminate this agreement without cause upon One Hundred Eighty (180) days written notice to the other party.



IN WITNESS WHEREOF, the parties have executed this instrument with seals affixed as of the day and year first above written.

**Town of Rockport**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Its: \_\_\_\_\_

Name: \_\_\_\_\_

**North East Mobile Health Services**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Robert Russell, CEO



## Adjourn

*Suggested Motion:*

*I move the Board adjourn the meeting.*

NAME	MOTION	SECOND	ABSTAIN	YES	NO	Time
Michelle Hannan, Chair						
Mark Kelley, Vice-Chair						
Denise Munger						
Eric Boucher						
John Strand						

Additional Comments:
