

7 Lions Lane
Camden, Maine 04843
(207) 236-3358
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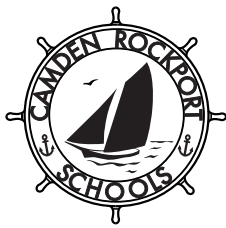
Maria Libby
Superintendent
Debra McIntyre
Assistant Superintendent



Camden Rockport Schools
Regular School Board Meeting
CHRHS Chorus Room
Wednesday, June 24, 2021
6:30 P.M.

AGENDA

1. Call to Order
2. Election of the Chair of the MSAD #28 School Board
3. Election of the Vice-Chair of the MSAD #28 School Board
4. Appointment of the Representatives to the Five Town CSD Board
5. Adjustments to the Agenda
6. Public Comment on Items not on the Agenda
7. Minutes
 - a. Approval of the June 9, 2021 Regular Board Meeting Minutes
8. Notification of Resignations
 - a. Kelly Webber, K Teacher, CRES
 - b. Barb Williams, Math Intervention, CRES
9. Acceptance of the Computation and Declaration of Votes – 2021-2022 Budget
10. Approval and Signing of the Assessment of the Maine School Administrative District 28 Tax
11. Committee Signups
12. Board Retreat Agenda
 - a. Review Agenda
 - b. Summer Book Read selection
13. Adjourn



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Camden Rockport Schools
Regular School Board Meeting
Zoom
Wednesday, June 9, 2021
7:00 P.M.

Meeting recording: <https://youtu.be/QtSDYggGqKs>

MINUTES

Board Present

Patrick McCafferty, Chair
Brianna Gutierrez, Vice Chair (joined at 7:12)
Marcia Dietrich
Peter Orne
Sarah Bradley Prindiville
Marcus Mrowka

Also Present

Maria Libby, Superintendent
Deb McIntyre, Assistant Superintendent
Chris Walker-Spencer, CRES Principal
Jaime Stone, CRMS Principal
Peter Nielsen, Business Manager
Valerie Mattes, Director of Student Special Services
Staff

Board Absent

Becky Flanagan
Elizabeth Noble

1. Call to Order
Board Chair Patrick McCafferty called the meeting to order at 7:07 p.m. Roll call voting will be in effect for this meeting since members are participating virtually.
2. Adjustments to the Agenda
There were no adjustments to the agenda.

3. Public Comment on Items not on the Agenda

None

4. Recognition

a. Departing Staff Members (>10 years in district)

- Julie Waters – 25 years
- Matt Smith – 12 years
- Fern Campagnoli – 27 years
- Beth York – 21 years
- Lucky Cerce – 24 years
- Holly Merriam – 20 years
- Susan Dowley – 15 years

The school board and administration thanked departing staff for their service and spoke about each staff member and their contributions to the school district.

5. Minutes

a. Approval of the May 19, 2021 Regular Board Meeting Minutes

b. Approval of the May 26, 2021 Joint Special Board Meeting Minutes

Upon Motion by Marcia Dietrich and second by Marcus Mrowka , the Board voted to approve the minutes of the May 19 and May 26 meetings as written.

Vote: 6-0 Passed

Patrick McCafferty, aye

Brieanna Gutierrez, aye

Marcia Dietrich, aye

Pete Orne, aye

Sarah Bradley Prindiville, aye

Marcus Mrowka, aye

6. Nominations (Note: Executive Sessions Possible for Nominations)

a. Stipend Nominations

Position	Nominee	Points	Bonus	Amount
CRES Afterschool Enrichment Coord.	Sara Burke	44	15%	\$4,009.54
CRES K Team Leader	Lori Taylor	12	0%	\$950.88
CRES Grade 1 Team Leader	Molly McKenzie	12	0%	\$950.88
CRES Grade 2 Team Leader	Caitlin Fitzpatrick	12	0%	\$950.88
CRES Grade 3 Team Leader	Susan Davis	12	10%	\$1,045.97
CRES Grade 4 Team Leader	Scott Kady	12	0%	\$950.88
CRES Multiage Team Leader	Kristi Hardy-Gilson	12	20%	\$1,141.06
CRES Specials Team Leader	Anne Brady	12	0%	\$950.88
CRES SPED Team Leader	Monique Kady	12	0%	\$950.88

CRES Intervention Team Leader	Christina Gaulin	12	10%	\$1,045.97
CRMS Dept Head Exel	Sue Burwell	11	20%	\$1,045.97
CRMS Dept Head Math	Tammy Hilchey	11	10%	\$958.80
New Hire Support	Kristen Anderson	9	20%	\$855.79
New Hire Support	Susan Davis	9	0%	\$713.16
New Hire Support	Megan Sady	9	0%	\$713.16
CRES Leadership Team	Jenny York	2	0%	\$158.48
CRES Leadership Team	Heather Bowen	2	0%	\$158.48
CRES Leadership Team	Kate Forand	2	0%	\$158.48
CRMS Instrumental Music	Matthew Gordon	36	0%	\$2,852.64

Upon Motion by Marcia Dietrich and second by Peter Orne, the Board voted to approve the above stipend nominations.

Vote: 6-0 Passed

Patrick McCafferty, aye

Brieanna Gutierrez, aye

Marcia Dietrich, aye

Pete Orne, aye

Sarah Bradley Prindiville, aye

Marcus Mrowka, aye

7. ESSA Application, Public Comment – Deb McIntyre
Camden Rockport Schools accepts funding through the Elementary and Secondary Act of 1965. As part of ESSA, Camden Rockport Schools is required to provide reasonable opportunity for public comment on the consolidated application and consider such comment prior to the submission of the application. Camden Rockport Schools is accepting public comment on the ESSA application through June 30, 2021. Please email any comments to debra.mcintyre@fivetowns.net or call (207)236-3358 ext 4303

Assistant Superintendent, Deb McIntyre, highlighted the federal funding expenditures that were included in the board packet.

8. Approval to Grant the Superintendent Authority to Issue Contracts to New Hires During the Summer, Effective Immediately

Upon Motion by Peter Orne and second by Marcia Dietrich, the Board voted to approve the Superintendent authority to issue contracts to new hires during the summer, effective immediately.

Vote: 6-0 Passed

Patrick McCafferty, aye

Brieanna Gutierrez, aye

Marcia Dietrich, aye

Pete Orne, aye

Sarah Bradley Prindiville, aye

Marcus Mrowka, aye

9. Approvals, if necessary, to transfer up to 5% of the total appropriation for any cost center to another cost center to cover any budget deficits which may be anticipated at year end — Title 20 (A) Subsection 1701

Upon Motion by Peter Orne and second by Marcus Mrowka , the Board voted to approve, if necessary, to transfer up to 5% of the total appropriation for any cost center to another cost center to cover any budget deficits which may be anticipated at year end —Title 20 (A)

Subsection 1701

Vote: 6-0 Passed

Patrick McCafferty, aye

Brieanna Gutierrez, aye

Marcia Dietrich, aye

Pete Orne, aye

Sarah Bradley Prindiville, aye

Marcus Mrowka, aye

10. School Board Chair's Report – Patrick McCafferty

Patrick notified members of the school board that Elizabeth Noble resigned her position on the board. The board discussed the process to fill the vacancy. Superintendent Libby explained that the Camden Select Board will either appoint a new board member in the interim or they will determine to wait until there is a new town election, which may occur this summer. Sarah Bradley Prindiville will approach someone who may be interested in filling the position.

- a. Summer Board Retreat

- Set date - the school board discussed the date for the summer board retreat and decided to hold the retreat in conjunction with the CSD retreat, which is August 24th. Superintendent Libby will work with board leadership to draft the agenda.
- School Board Book Read - Superintendent Libby will send out a list of 4 possible books. The board can select one at the next meeting.

11. Superintendent's Report – Maria Libby – as written

Superintendent Libby shared the news from the MDOE that no physical distancing requirements will be in place for next school year. Currently the requirement is still to wear masks when inside.

12. Administrative Reports

- a. Deb McIntyre, Assistant Superintendent – as written

- b. Jaime Stone, CRMS Principal – as written
 - Informed the board that based on previous discussions around music offerings at the Middle School, she will be advertising for a 2/5th's chorus position.
- c. Chris Walker-Spencer, CRES Principal – as written
 - Recognized John Capalbo for his 20 years as the nighttime shift leader on the custodial staff. John is leaving his position at the end of the year.
- d. Valerie Mattes, Director of Student Special Services
 - There will be an in-person ESY program serving 11 students at CRES and 3 students at CRMS.

13. Standing Committee Reports

- a. Finance – Met May 19, minutes attached. Meets prior to the Board Meeting June 9.
 - Finance Update - trending well and on target.
- b. Joint Policy – Met May 24, minutes attached.

Approval

2021-22 CRMS Student Handbook

2021-22 CRES Student Handbook

Upon Motion by Marcia Dietrich and second by Peter Orne, the Board voted to approve the 2021-22 CRMS and CRES Student Handbooks.

Vote: 6-0 Passed

Patrick McCafferty, aye

Brianna Gutierrez, aye

Marcia Dietrich, aye

Pete Orne, aye

Sarah Bradley Prindiville, aye

Marcus Mrowka, aye

Second Reads

IHBGA – Home School Students Participation in Programs

IJJ – Instructional and Library Materials Selection

IJJ-E – Citizen's Challenge of Educational Media Form

ILA – Comprehensive Assessment System

IMG – Animals on School Premises

IMGA – Service Animals in Schools

JLCB – Immunizations of Students

Upon Motion by Marcia Dietrich and second by Sarah Bradley Prindiville, the Board voted to approve the above Policy Second Reads.

Vote: 6-0 Passed

Patrick McCafferty, aye

Brianna Gutierrez, aye

Marcia Dietrich, aye

Pete Orne, aye

Sarah Bradley Prindiville, aye

Marcus Mrowka, aye

14. School Advisory Committee Reports

- a. DEI Task Force – Met May 26, minutes attached.

Sarah Bradley Prindiville informed the board that the equity audit is moving forward for next year. In addition, ELA and SS staff members have been asked to complete a textbook survey to establish baseline data. The professional development committee will meet over the summer.

15. Future Agenda Items

None

Reminder that the next meeting is June 24th.

16. Adjourn

The meeting adjourned at 8:03 p.m.

COMMITTEES AND SUBCOMMITTEES

STANDING COMMITTEES

The system of standing committees recognized that each Board member does not have the time or opportunity to become knowledgeable about all aspects of the Board's responsibilities. Therefore, it is desirable to correct this through the use of committee expertise. In addition, while the guidance of the superintendent is important to the Board's determination it is equally important to have a degree of familiarity within the Board on various facets of the school program.

While the standing committees perform essential staff work for the Board, only the Board in an open meeting may make policy or take a program action.

Standing committees may have regular access to school personnel on routine matters. However, all special studies by a committee should first be coordinated with the superintendent and arrangements made for involving school personnel.

It is the responsibility of each committee chairperson to assure that committee work does not interfere with routine school operations and to inform the superintendent of committee procedures. The Board may add responsibilities to committees by a majority vote.

AD HOC COMMITTEES

The Board may form Ad Hoc committees for a specific purpose. These "taskforce" committees will serve to investigate a particular idea or need that arises. The Board may ask community members and/or staff to serve on an Ad Hoc committee.

ADVISORY COMMITTEES

The Board may establish advisory committees in order to pull a knowledgeable group of people together when needed. Advisory committees may be long-term but are only active when called upon by the Board to provide an advisory role when necessary. Advisory Committees may include parents, staff, community members and others to perform specific functions and have at least one board representative. These committees cannot act for the board, advising only. The board is in no way obligated to follow advisory committee recommendations.

SCHOOL-BASED COMMITTEES

Schools are legally or contractually bound to create certain committees and frequently include a board member on that committee. School-based personnel are responsible for the agendas and facilitating the meetings.

Five Town CSD Committees

Standing Committees

Curriculum
Finance
Personnel/Negotiations
Policy

Board Advisory Committees

Five Town Advisory

School Based Committees

Stipend
Diversity/Equity/Inclusion
Dropout Prevention

Ad Hoc Committees

Intercultural

Camden Rockport Schools Committees

Standing Committees

Curriculum
Finance
Personnel/Negotiations
Policy

Board Advisory Committees

Five Town Advisory

School Based Committees

Stipend
Diversity/Equity/Inclusion

Specific Functions of Standing Committees

Finance Committee: Meets monthly before board meetings

- Reviews accounts payable and reports findings to the Board;
- Recommends special internal audit needs;
- Review and reports on accounting and purchasing procedures;
- Recommends the annual budget schedule and parameters;
- Represents the Board during the various budget preparation stages;
- Represents the Board in public meeting where budget matters are discussed;
- Recommends the design and content of the budget documents;
- Conducts the budget analysis and cost studies;
- Monitors the cafeteria program;
- Reviews and recommends bids.

Personnel Committee: Meets 2-3 times per year

- Recommends an evaluation system for various categories of personnel;
- Implements the superintendent's evaluation program;
- Participates in hiring process for professional staff;
- Prepares job descriptions for Board review;
- Recommends salary annually for the supervisory and confidential personnel;
- Provides the initial Board contact on all personnel and grievance matters.

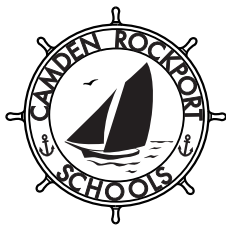
Curriculum Committee: Meets quarterly or more as needed

- Conducts or coordinates curriculum studies undertaken by the Board;
- Periodically reports to the Board on the status of the curriculum and suggest areas in need of study;
- Periodically studies and reports on student progress and on standardized test results;
- Studies and recommends textbook usage and new courses;

- Evaluates curriculum in view of needs of students;
- Recommends budget changes in view of curriculum developments.

Policy Committee: Meets monthly at most

- Conducts a continuing review of the policy manual and recommends the need for amendments, deletions or for new items;
- Acts as editor of the policy manual;
- Assures the policy manual and the school manuals are compatible.



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 Assistant Superintendent



MSAD #28 SCHOOL BOARD COMMITTEE SIGNUP — 2021-22
 (Please return to the Central Office by July 19)

Name _____ Town _____

Standing Committees

- Curriculum – 3 Members
- Finance – 3 Members
- Personnel – 2 Members
- Policy – 3 Members
- Stipend – 1 Member

School Advisory Committees

- Diversity/Equity/Inclusion – 1 Member

Advisory Committees

- Five Town Advisory – 1 Members

List the committees you wish to serve on in order of preference:

1. _____
2. _____
3. _____
4. _____
5. _____

List the committees you prefer not to serve on:

1. _____
2. _____
3. _____

Note: Committee appointments are made by the Chair and Vice Chair with the exception of Five Town Advisory (on which Board Leadership serves). Rockport representatives must serve on the Five Town CSD Board.



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Five Town CSD/Camden Rockport Schools
School Board Workshop
Flatbread Pizza
August 24, 2021
4pm – 7:30pm

DRAFT AGENDA

CSD Only (90 minutes)

1. CSD Strategic Plan Review
2. Board Goals
3. Multiple Pathways Discussion
4. NEASC Accreditation – Shawn Carlson

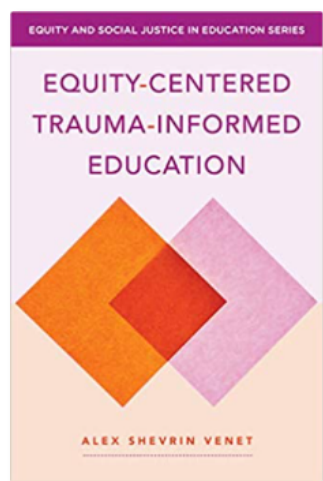
Joint (60 minutes)

1. Dinner
2. *Book Title Here* Book Discussion

SAD Only (60 minutes)

1. SAD Strategic Plan Review
2. Board Goals

Possible Five Town CSD/MSAD 28 Book Reads, 2021-22 School Year



Equity-Centered Trauma-Informed Education By Alex Shevrin Venet

Educators must both respond to the impact of trauma, and prevent trauma at school.

Trauma-informed initiatives tend to focus on the challenging behaviors of students and ascribe them to circumstances that students are facing outside of school. This approach ignores the reality that inequity itself causes trauma, and that schools often heighten inequities when implementing trauma-informed practices that are not based in educational equity.

In this fresh look at trauma-informed practice, Alex Shevrin Venet urges educators to shift equity to the center as they consider policies and professional development. Using a framework of six principles for equity-centered trauma-informed education, Venet offers practical action steps that teachers and school leaders can take from any starting point, using the

resources and influence at their disposal to make shifts in practice, pedagogy, and policy. Overthrowing inequitable systems is a process, not an overnight change. But transformation is possible when educators work together, and teachers can do more than they realize from within their own classrooms.

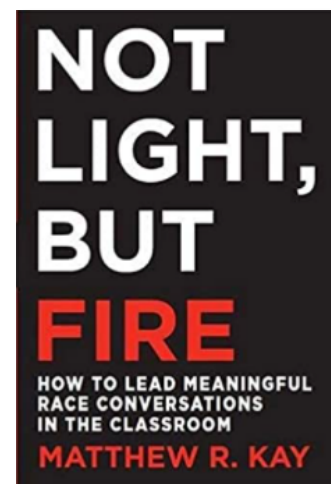
Not Light, but Fire: How to Lead Meaningful Race Conversations in the Classroom By Matthew R. Kay

Do you feel prepared to initiate and facilitate meaningful, productive dialogues about race in your classroom? Are you looking for practical strategies to engage with your students?

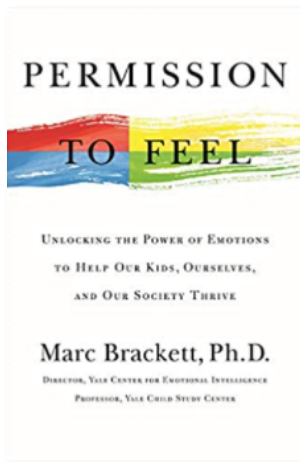
Inspired by Frederick Douglass's abolitionist call to action, "it is not light that is needed, but fire" Matthew Kay has spent his career learning how to lead students through the most difficult race conversations. Kay not only makes the case that high school classrooms are one of the best places to have those conversations, but he also offers a method for getting them right, providing candid guidance on:

- How to *recognize* the difference between meaningful and inconsequential race conversations.
- How to *build* conversational "safe spaces," not merely declare them.
- How to *infuse* race conversations with urgency and purpose.
- How to *thrive* in the face of unexpected challenges.
- How administrators might *equip* teachers to thoughtfully engage in these conversations.

With the right blend of reflection and humility, Kay asserts, teachers can make school one of the best venues for young people to discuss race.



Permission to Feel By Marc Brackett, Ph.D.



Marc Brackett is a professor in Yale University's Child Study Center and founding director of the Yale Center for Emotional Intelligence. In his 25 years as an emotion scientist, he has developed a remarkably effective plan to improve the lives of children and adults – a blueprint for understanding our emotions and using them wisely so that they help, rather than hinder, our success and well-being.

Marc has led large research teams and raised tens of millions of dollars to investigate the roots of emotional well-being. His prescription for healthy children (and their parents, teachers, and schools) is a system called RULER, a high-impact and fast-effect approach to understanding and mastering emotions that has already transformed the thousands of schools that have adopted it. RULER has been proven to reduce stress and burnout, improve school climate, and enhance academic achievement. This book is the culmination of Marc's development of RULER and his way to share the strategies and skills with readers around the world. It is tested, and it works.

This book combines rigor, science, passion and inspiration in equal parts. Too many children and adults are suffering; they are ashamed of their feelings and emotionally unskilled, but they don't have to be.

Fostering Resilient Learners: Strategies for Creating a Trauma-Sensitive Classroom By Kristin Souers and Pete Hall

In this galvanizing book for all educators, Kristin Souers and Pete Hall explore an urgent and growing issue--childhood trauma--and its profound effect on learning and teaching.

Grounded in research and the authors' experience working with trauma-affected students and their teachers, *Fostering Resilient Learners* will help you cultivate a trauma-sensitive learning environment for students across all content areas, grade levels, and educational settings. The authors--a mental health therapist and a veteran principal--provide proven, reliable strategies to help you:

- Understand what trauma is and how it hinders the learning, motivation, and success of all students in the classroom.
- Build strong relationships and create a safe space to enable students to learn at high levels.
- Adopt a strengths-based approach that leads you to recalibrate how you view destructive student behaviors and to perceive what students need to break negative cycles.
- Head off frustration and burnout with essential self-care techniques that will help you and your students flourish.

