

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
1070 Heald Highway, PO Box 701, Union, Maine 04862  
207.785.2277

Steve Nolan, Superintendent  
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager  
Karen Brackett, Director of Special Services

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## Board of Directors Meeting Thursday, June 3, 2021 Central Office or Google Meet 7:00 p.m.

Join by Computer: Audio and Visual  
[meet.google.com/uvj-ufiy-upe](https://meet.google.com/uvj-ufiy-upe)

or

Join by phone: Audio Only  
(US)+1 240-544-6364 PIN: 886 070 956#

**School Board Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Morgan Hynd, Danny Jackson, Randy Kassa, Sandra O'Farrell, Angela Robinson, Brooke Simmons, Matthew Speno, Julie Swindler, Emily Trask-Eaton, Melvin Williams, Robert Williams

**Student Representatives:** Sean Sebrey, Owen Weber

### Agenda

#### I. Call to Order

- A. Pledge of Allegiance
- B. Declaration of Quorum
- C. Note Absences
- D. Additions/Adjustments to the Agenda

#### II. Consent Agenda – Approve Minutes of May 20, 2021

#### III. Presentations

##### 2021 Retiring Employees

- Colleen Vannah – Accounts Payable Specialist
- Larry Jensen – Teacher
- Cherie Hunter – Teacher
- Robert Steinmeyer – Bus Driver
- Rebecca Lash – Teacher
- Karen Labombarde – Teacher
- John Stuart Elliot – Custodian
- Rebecca Gracie – Food Service
- Neil Lash – Teacher

**IV. Superintendent and/or Chair Reports**

- A. Superintendent's Report
- B. Board Chair's Report
- C. Business Manager's Report
- D. Student Representative Report

**V. Reports from Schools**

**VI. Audience with the Public**

**VII. Action Items**

- A. Approve teacher nominations
  - 1. Susan Hoxie – Teacher – Friendship Village School
  - 2. Patricia Swain – Teacher – Medomak Valley High School
- B. Approve Medomak Valley High School baseball team trip to Vero Beach, Florida in spring of 2022
- C. Approve policies for 2<sup>nd</sup> read
  - 1. IHBAC – Child Find Identification
  - 2. IJOC – School Volunteers

**VIII. Committee Meetings**

- A. Curriculum – June 10<sup>th</sup> @ 5:00 p.m. – MVHS or Google Meet
- B. Facilities – June 17<sup>th</sup> @ 4:00 p.m. – Central Office or Google Meet
- C. Finance – June 17<sup>th</sup> @ 5:30 p.m. – Central Office or Google Meet

**IX. Board Meeting – June 17<sup>th</sup> @ 7:00 p.m. – Central Office or Google Meet**

**X. Region 8 Board Meeting – June 23<sup>rd</sup> @ 7:00 p.m. – MCST**

**XI. Adjourn**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time for comments by visitors at Board meetings will be scheduled on the Board's agenda. Public input is welcomed but the Board Chair may need to limit discussion.

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Join by Computer: Audio and Visual  
[meet.google.com/hvm-sfiq-uaf](https://meet.google.com/hvm-sfiq-uaf)

or

Join by phone: Audio Only  
(US)+1 240-794-4069 PIN: 619 456 557#

**School Board Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Morgan Hynd, Danny Jackson, Randy Kassa, Lynda Letteney (resigned), Sandra O'Farrell, Angela Robinson, Brooke Simmons, Matthew Speno, Julie Swindler, Emily Trask-Eaton, Melvin Williams, Robert Williams

**Student Representatives:** Sean Sebrey, Owen Weber

### Minutes

#### I. Call to Order 7:00

- A. Pledge of Allegiance
- B. Declaration of Quorum - 817 of 872
- C. Note Absences – Robert Williams
- D. Additions/Adjustments to the Agenda

#### II. Consent Agenda – Approve Minutes of May 6, 2021

Motion: Melvin Williams      Second: Erik Amundsen

Vote: 817-0-0

#### III. Superintendent and/or Chair Reports

- A. Superintendent's Report
- B. Board Chair's Report
- C. Business Manager's Report
- D. Student Representative Report

#### IV. Reports from Schools

#### V. Audience with the Public

## VI. Action Items

### A. Approve nominations for probationary teachers

Motion: Guy Bourrie

Second: Melvin Williams

Vote: 817-0-0

#### **1st Year Probationary to 2<sup>nd</sup> year Probationary**

Benner, Eva	Remote Elementary	District
Creighton, Hilary	Remote Elementary	District
Harris, Marilee	6th Grade	Friendship
Sawyer, Karis	2nd Grade	Friendship
Freeman, Mandi	Special Education	Miller
Morton, Nichoel	5th Grade	Miller
Protheroe, Emily	5th Grade	Miller
Raye, Caitlin	2nd Grade	Miller
Readinger, Tasha	Pre-K	Miller
Book, Kelsey	Remote Science	MMS
Cannan, Audrey	Remote Writing	MMS
Johnson, Lisa Marie	Guidance	MMS
Wilbur, Alex	World Language	MMS
Borden O'Brien, Kaylie	Alternative Education	MVHS
Bunker, Tracy	World Language	MVHS
Economy, Dara	Math	MVHS
Baldwin, Jonathan	Music	MVHS/Prescott
Hood, Susan	Guidance	MVHS/Prescott
Bruno, Kimberly	Special Education	Union
Pitzi, Yvonne	2nd Grade	Union
Boyd, James	Music	Warren
Emerson, Heather	Nurse	Warren
Gamage-Wyman, Wanda	Pre-K	Warren
Morin, Calvin	4th Grade	Warren
Pfahler, Sara	Guidance	Warren
Sintiris, Mikayla	Special Education	Warren

#### **2nd Year Probationary to 3<sup>rd</sup> Year Probationary**

Mattes, Jenna	4th Grade	Miller
Stanley, Hannah	5th Grade	Miller
Cooke, Ann Allison	6th Grade	Miller
Cooney, Michele	Nurse	Union/Prescott
Overlock, Amanda	3rd Grade	Warren
Roling, Christine	Kindergarten	Warren
Walker-Spencer, Sharon	Literacy	Warren
DiPompo, Ryan	PE	MVHS

Bowman, Staci                      Special Ed                      MVHS

**3rd Year Probationary to Continuing Contract**

Barrows, Shina	Special Education Teacher	Miller
Decker, Karina	Gifted/Talented	Elementary
Mank, Haley	Resource Teacher	Friendship
MacFarlane, Kayleigh	Guidance	Friendship/Union
Watson, Kimberly	Grade 1 Teacher	Friendship
Goodrich, Rosalind	Music Teacher	Miller
Couch, Joslyn	Literacy Interventionist	Warren
Libby, Sheila	Special Ed	MVHS
Turner, Stacy	Special Ed	MVHS
Melvin, Zachary	Teacher	MVHS

B. Approve a plaque commemorating Alice B. and Wickham Skinner to be placed on the baby grand piano donated to Medomak Valley High School  
Motion: Erik Amundsen                      Second: Melvin Williams                      Vote: 817-0-0

C. Approve policies for 1<sup>st</sup> read  
Motion to divide the question – Guy Bourrie  
1. IHBAC-Child Find Identification for 1<sup>st</sup> read  
Motion: Matthew Speno                      Second: Guy Bourrie                      Vote: 817-0-0

2. IJOC – School Volunteers for 1<sup>st</sup> read  
Motion: Matthew Speno                      Second: Erik Amundsen                      Vote: 762-55-0  
(Guy Bourrie)

D. Approve policies for deletion  
1. GCI – Professional Staff Development  
2. IHBAL – Grievance Procedure for Persons with Disabilities  
Motion: Matthew Speno                      Second: Erik Amundsen                      Vote: 817-0-0

**VII. Executive Session 1 M.R.S. §405(6)(C) Discussion of Real Property**

Motion: Sandra O’Farrell                      Second: Melvin Williams                      Vote: 817-0-0  
Time In: 7:28                      Time Out: 7:31

A. Action as a result of Executive Session - none

**VIII. Committee Meetings**

A. Personnel – May 27<sup>th</sup> @ 5:00 p.m. – Central Office or Google Meet  
B. Policy – June 3<sup>rd</sup> @ 5:30 p.m. – Central Office or Google Meet

**IX. Board Meeting** – June 3<sup>rd</sup> @ 7:00 p.m. – Central Office or Google Meet

**X. Region 8 Board Meeting** – May 26<sup>th</sup> @ 7:00 p.m. – MCST

## **XI. Adjourn 7:34**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time for comments by visitors at Board meetings will be scheduled on the Board's agenda. Public input is welcomed but the Board Chair may need to limit discussion.

DRAFT

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Steve Nolan, Superintendent  
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager  
Karen Brackett, Director of Special Services

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To: Members of the Board of Directors  
From: Steve Nolan  
Date: May 28, 2021  
Subject: Board Agenda for June 3, 2021

- I. Call to Order
- II. Consent Agenda
- III. Presentations
- IV. Superintendent and/or Chair Reports



A. Superintendent's Report

1. Resignations:
  - Gussie Vaughn - ELL Teacher - District Wide
  - Julia Daniello - Custodian - Medomak Valley High School
2. [COVID-19: Maine Data update](#)  
[COVID-19 Vaccination Rates by Zip Code](#)
3. I attended the 29<sup>th</sup> Annual Maine Superintendents Seminar on May 21<sup>st</sup>

- V. Reports from Schools
- VI. Audience with the Public
- VII. Action Items

A. Approve teacher nominations

You will be asked to approve teacher nominations. Please review the new hire information included in this Board packet.

- B. Approve Medomak Valley High School baseball team trip to Vero Beach, Florida in spring of 2022

You will be asked to approve an out-of-state, overnight fieldtrip for the MVHS baseball team. Please review the fieldtrip request form included in this Board packet.

- C. Approve policies for 2<sup>nd</sup> read

You will be asked to approve policies for 2<sup>nd</sup> read. These policies were included in the previous Board packet.

VIII. RSU 40 Board Meeting

IX. Region 8 Board Meeting

X. Adjourn



## **REGIONAL SCHOOL UNIT 40**

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June 3, 2021

To: School Board Members  
From: Karen Pike, Business Manger  
Re: Board Report for Business Office, Facilities, Food Service and Transportation

### **Business Office**

- Reminder –Budget referendum vote, June 8<sup>th</sup> at your local polling location

### **Facilities**

- MVHS parking lot and rear entrance
- MMS exit road
- Other summer projects

### **Transportation**

- Bus Garage will remain where is for one year
- Continue to be short staffed

# Friendship Village School

23 School Street PO Box 100

Friendship, ME 04547

Phone 832-5057 ~ Fax 832-7389

<http://www.msad40.org/schools/fvs>

Christina M. Labbe, Principal

Elizabeth Prescott, Secretary

May 27, 2021

## Staff Updates/Information:

- Final Response to Intervention (RTI) data meetings will be held on June 2 and 9 and teachers will be sharing their final data with the next year's classroom teacher so they can be ready in the fall.

## Student Updates/Information:

- 75 total students; 71 in-person (95%) and 4 remote learners (5%).
- Students were thrilled when the mask requirement was changed and they can now have recess without masks and not have to be six feet from each other.

## Staff and Student Recognition:

- Students in grades 3-6 have completed their Maine Educational Assessment (NWEA) during the last couple of weeks. We had 100% participation in the assessment. Students did well, and both students and staff should be proud of their hard work this school year.
- Students in grade 5 will complete the New Meridian assessment for science on June 1 and 2.
- Students and staff will be sharing with families a virtual Celebration of Learning the week of June 7th. We will share with families via ParentSquare.
- I want to thank all of the staff and students at Friendship Village School for following the requirements throughout the year to the best of their ability. They have done an exceptional job. It was not always easy but we all had to work together as a school community to ensure safety for all.

## Other News:

- Thank you Brian and team - we were happy to get our picnic tables. We now have enough that classes can have class outside with enough seats. Also thank you for ensuring the kiln got fully installed, Mr. Lufkin has already been able to use it for student pottery with no worries having to travel it from other schools on bumpy roads with risk of breaking their pieces of work.
- Field Day will be held on June 17th and students will participate in a variety of activities with their cohorts throughout the day.
- Our sixth grade promotion will be held on June 18th and parents will be invited to join us outside for the awards.

Respectful

Responsible

Hardworking

# Miller School

Julia Levensaler, Principal  
Jamie White, Assistant Principal  
145 Kaler's Corner Street  
Waldoboro, ME 04572-6000  
(207) 832-2103  
Fax # (207) 832-2101

**Meeting Date:** June 3, 2021

## **Staff Updates/Information:**

- Mrs. Dufour's 1<sup>st</sup> grade class invited Mrs. White and me to their authors' celebration. We enjoyed listening to the students read the books they'd written and illustrated.

## **Student Updates/Information:**

- Classes are signing up to plant a bed or half bed in the greenhouse
- Fifth grade is participating in outdoor learning by holding their writing classes outside.
- Bikes that were purchased with the first round of COVID funds have been used by students in various grade levels. Several students have even learned how to ride for the first time.
- PreK students celebrated their progress with an ice cream party. They were able to tell us how they earned this tasty reward.

## **Other News:**

- The NWEA State assessment is completed for grades 3-6.
- Fifth grade has completed the New Meridien Science assessment.
- Miller school took \$24,363.00 worth of goods from Ruth's Reusables this year.
- Tilla and Smudge visited in May. Students and staff enjoy seeing both dogs at school.
- Thanks to Bangor Savings Bank for donating a "Tower of Snacks" for students.



**Medomak Middle School**  
318 Manktown Road  
Waldoboro, Maine 04572  
Telephone: 207-832-5028

*Katherine Race, Principal*  
*Beth Ahlholm, Assistant Principal*

## **Administrator's Monthly Report**

May 2021

**School/Department:** Medomak Middle School

### **Student Updates/Information:**

Current Enrollment: 284  
Fully Remote: 52  
In-Person: 232  
Attendance Statistics: 90%

### **Staff and Student Recognition(s) and News:**

- A huge thank you to the kitchen staff, custodians, secretaries, education technicians and teachers for working together for the benefit of our students during this very trying year. You are all appreciated!
- Thank you to Brian Race and his staff, Lynn and Richard for the amazing amount of work that has been completed and the work that is planned for MMS;
- March Students of the Month: Mason Nguyen, Ella Hathaway, Darlene Davis, Colby Benner, Mia Flagg, Adriana Roman, Emma Dondlinger, and Sophia Lichti;
- Artist of the Month for March: Ava Berry;
- April Students of the Month: Luke Cheesman, Eliana McLeod, Wyatt Heal, Jocelyn Tapley, Chloe Delano;
- Artist of the Month for April: Tia Carter;
- Remote classes couldn't be going any better! The 4-person team is rocking it as are the students;
- Student Assistant Team for Academics run by Lynda Pinkham and Lisa Johnson is meeting weekly to work with five students at a time to help with goal-setting and raising grades. This is proving to be very effective;
- Positive Behavior Intervention Support Team is meeting weekly to work with students to discuss and set behavior goals. This has helped with students that have re-occurring behaviors preventing them from achieving their full potential as an MMS community member;
- We have only a few yearbooks left! We will have a 28-page yearbook this year;
- Keyless entry system will be up and running very soon. This system allows us to use electronic key cards to enter the building. They are programmed for use and can be de-programmed accordingly. This will provide added security to our building;
- New camera system is working really well. This is a huge help when investigating incidents;
- Second Step lessons continue for all students during RtI time;
- Kieve outreach program for MMS was AMAZING! We have been blessed to have both Henry Colt and Sam Mengual (Kieve employees) as teachers this year in our building and we are sorry to see them both move on;
- Students have completed NWEA testing. They took Reading, Math and Language Usage;
- Students have completed the new ADAM Meridian Science Test. The reports we have heard is that it went very smoothly. Many thanks to Beth Ahlholm for doing all of the legwork to make these tests happen as smoothly as they did. She deserves HUGE KUDOS! This logistical planning takes hours and hours.

Medomak Valley High School  
320 Manktown Road  
Waldoboro, Maine 04572  
Office: (207) 832-5389  
Guidance: (207) 832-7270  
Fax: (207) 832-2280



Linda M. D. Pease, Principal  
Tamra S. Philbrook, Assistant Principal  
Matthew S. Carlson, Assistant Principal  
Matthew S. Lash, Athletic Director

## Report to the RSU 40 Board

May 27, 2021

### Senior Events

**Senior Picnic and Bonfire** in student parking lot on Sunday, May 30, 2021 6:00 pm -10:00 pm

**Motorcade:** Sunday, June 6, 2021 4:00 pm from WCS to MVHS

Come out and line the roads to celebrate with our graduates!

**Graduation** in Two Sessions in student parking lot:

Wednesday, June 9, 2021 3:00 pm and 6:00 pm

*Pomp and Circumstance:* Students march to seats

Valedictorian and Salutatorian Speeches

Presentation of Awards, Scholarships and Diplomas with parent/guardian presenting to student

Parking on campus is separate from the ceremony.

Each family is invited to set up their own lawn chairs in a designated space just for them.

### Staff Updates/Information:

- Teachers are working hard to learn and administer new state testing procedures that have come at the end of a very challenging year.
- Day Treatment Programs are sporting a new and exciting name: ENDEAVOR.
- End-of-year staff evaluation conferences are being scheduled and held.
- Scheduling courses for next year is well underway.

### Student Updates/Information:

- Senior events that have already taken place or that will take place in creative ways to account for pandemic response requirements include the senior tea, an upcoming senior picnic and bonfire, an upcoming motorcade and a two session graduation on June 9, 2021.
- Third year students have been taking the NWEA over the last few days and will be undergoing the New Meridian Science Test next week.
- Student board representatives have been selected and will be introduced to the RSU 40 board soon!
- Data Point: In the final analysis, 70 students took 106 Advanced Placement Exams!

### Staff and Student Recognitions:

- **We are proud of our student body and our staff for the many successes of the year despite extraordinary challenges!**
- William Hinkley, math teacher, was named 2021 Lincoln County Teacher of the Year.
- Zachary Melvin, math teacher, was recently featured as a *Character of the County* in the Lincoln County News.

- Jenn Hatch, science teacher, received the 3D microscope obtained through a grant and looks forward to learning how to use it to engage students.
- The Lincoln County News is providing thorough coverage for MVHS with frequent articles.
- Senior, Hannah Lee, received the annual principal's award for citizenship and academic achievement.

**Prescott Memorial School**  
100 Waldoboro Road  
Washington, ME 04574  
Tel. (207) 845-2424 Fax (207) 845-2748  
**\*Respectful\* \* Responsible\* \*Ready & Safe\***

Nancy Stover, Principal

Mary Ledger, Administrative Assistant

**Administrator Report for Prescott Memorial School**

June 3, 2021

**Staff Updates/Information**

- We held transition meetings recently where the current teacher met and discussed student data with next year's teacher. These meetings are valuable so staff can plan and prepare for their upcoming class.
- I participated in the Distance Learning Playbook for Leaders book study last month with other district administrators.

**Student Updates/Information**

- The sixth graders spent the day at the Wavus center in Jefferson on Monday, May 24 and will visit the Washington Historical Museum on Wednesday, June 9.
- We have a virtual author visit with Tamra Wight on June 9. Thank you to Gibbs Library for making this possible for us.
- The sixth grade recognition event will be held on Wednesday, June 16 at 4:00 with a drive by parade and then families will gather on the front lawn for the presentation of certificates.
- We will have a virtual presentation for third trimester awards on Thursday, June 17 and then all students will go outside and do a step up activity with their next year's teacher.
- Our field day will be on Friday, June 18.
- The Bikes for Books event has been going on at Prescott since March. We will be drawing the winners this month and giving away six bikes, helmets and other prizes. Bikes were donated by the Mt. Olivet Lodge of Masons.

**Recognition**

- WE DID IT!! Thank you to our amazing district leaders, especially Supt. Nolan, Asst. Supt. Wotton, facilities director Brian Race and the RSU 40 board of directors for all of your support this past school year. We have risen above the challenges this year presented and I feel fortunate to be part of such a collaborative, caring school district.



# Union Elementary School

1070 Heald Highway

Union, ME 04862

Phone 785-4330 Fax 785-4844

<http://www.msad40.org/schools/union/>

Susan D. Hoxie, Principal

Allison Davis, Administrative Assistant

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## Staff Updates/Information

- Phil Jellen, the sixth-grade teacher, has resigned and will not return to Union Elementary School in the fall.
- Megan Rogers, the music teacher, has resigned and will not return to RSU 40 in the fall.
- Both will be missed by staff and students alike.

## Student Updates/Information

- Students in third through sixth grade have completed the Northwest Educational Assessment (NWEA).
- The fifth-grade class has completed the science portion of the Maine Educational Assessment.
- The students of Union Elementary School are participating in a “Bikes for Brains” study-a-thon. They are logging the minutes they read, write, do math or other educational activities outside of school. Those students who participate will have their names put in a drawing to win a bike. The Masons of Union have donated eight bikes as prizes for the study-a-thon.

## Staff & Student Recognition

- Mrs. Munro and her fourth-grade students held a shoe drive in May. They collected 118 pairs of shoes that were donated to Maine Needs.

## Other News

- Six picnic tables have been delivered to Union Elementary School. The students and staff appreciate having an outside space for lunch, and a space to sit during recess.
- End of the year activities:
  - June 16th at 3:30 pm Sixth-grade promotion
  - June 17th at 1:30 pm Trimester Three Awards Assembly grades kindergarten through fifth grade
  - June 18th, 9:00 a.m. Field Day

# **Warren Community School**

117 Eastern Rd, Warren Me, 04864  
(Tel) 207- 273 - 2001 (Fax) 207-273-3207



**Justin Kangas**  
Principal

**Gabrielle Laperriere**  
Assistant Principal

**05/28/2021**

## **Staff Updates/Information:**

None at this time.

## **Student Updates/Information:**

<b>Enrollment Numbers</b>			
<b>Pre-K</b>	17	<b>Third Grade</b>	51
<b>Kindergarten</b>	31	<b>Fourth Grade</b>	40
<b>First Grade</b>	53	<b>Fifth Grade</b>	46
<b>Second Grade</b>	38	<b>Sixth Grade</b>	44

## **Staff and Student Recognition:**

The staff continue to head into the end of the year with a positive can do attitude. Kids are getting outdoors more, and a lot of cool activities have taken place from building bird houses, creating bee houses, to building sundials. There are a lot of cool things on the horizon and we are looking forward to taking what we learned from this year to create an even better experience next year.

## **Other News:**

Testing is just about wrapped. The kids have done awesome. Proud of everyone.

RSU 40 New Hire and Change of Status  
Professional Staff

Date: 05/20/2021

Administrator: Christina Labbe

Effective date: 8/2/2021

Employee name: Susan Hoxie

Position: second grade classroom teacher

Type of Change: Change in Position

FTE: 1

Replacing: Darci Campbell

School: Friendship Village

Department: Regular Instruction

Certification: 020 General Elementary Endorsement (K-8)

Type of certification: Professional

Highest degree: Masters

Year: 21

Salary Amount: \$68,523

Funding source: 1000-1100-1000-51010-060

References checked by:

Business Manager Approval: 

Superintendent Approval: 

RSU 40 New Hire and Change of Status  
Professional Staff

Date: 05/24/2021

Administrator: Linda M. D. Pease

Effective date: 08/31/2021

Employee name: Patricia Swain

Position: ELA 9-12

Type of Change: New Hire

FTE: 1

Replacing: Rebecca Lash

School: Medomak Valley

Department: Regular Instruction

Certification: 100S English (7-12)

Type of certification: Provisional

Highest degree: Masters +30

Year: 3

Salary Amount: \$48,283

Funding source: 1000-1200-1000-51010-300

References checked by: Linda Pease

Business Manager Approval: \_\_\_\_\_

Superintendent Approval: \_\_\_\_\_

Met with Superintendent: May 27, 2021

Scheduled for Board Approval: June 3, 2021

Regional School Unit 40

Field Trip Request

Prior to any fundraising activities and/or committing to any travel, lodging, or other expenses, a request for approval of all trips must be submitted to the appropriate building administrator. Overnight, out of state and foreign trips must be approved by the Board of Directors.

Date of request: May 26, 2021

School: MVHS

Students involved: Baseball

Destination: Jackie Robinson Training Complex

Contact Person: Greg Rice

Start date of trip: April 13, 2022

End date of trip: April 21, 2022

Departure time:

Return time:

Student/Chaperones ratio (minimum 10:1 recommended):

Chaperone(s) name(s): Greg Rice, Paul Berube, Ryan DiPompo

Purpose of the trip: Preseason Baseball

If the trip is scheduled during the school day, in what way(s) does this trip support what students are learning in class?  n/a

Have provisions been made for students needing medication? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> n/a	Has the lunchroom been notified at least a week ahead of the trip? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> n/a
Does this trip impact the instructional time of other teachers? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Have consent forms been provided to parents? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Have all teachers whose instructional time is impacted been notified? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> n/a	Is any child prohibited from attending because of expense? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has a list of students been given to the school secretary and involved teachers? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, have provisions been made to allow student attendance? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> n/a

For Office Use Only

Itemize all related expenses such as substitutes, travel, admissions, etc.:

Funding source(s): \_\_\_\_\_

Account number(s): \_\_\_\_\_

*Linda M. D'Amore*  
 Administrator Signature

5/27/2021  
 Date of approval

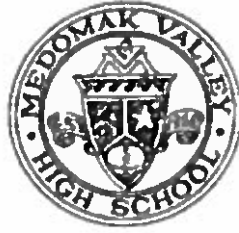
\_\_\_\_\_  
 Director of Transportation Signature

\_\_\_\_\_  
 Date of approval

\_\_\_\_\_  
 Superintendent Signature

\_\_\_\_\_  
 Date of approval

Medomak Valley High School  
320 Manktown Road  
Waldoboro, Maine 04572  
Office: (207) 832-5389  
Guidance: (207) 832-7270  
Fax: (207) 832-2280



Linda M. D. Pease, Principal  
Tamra S. Philbrook, Assistant Principal  
Matthew S. Carlson, Assistant Principal  
Matthew S. Lash, Athletic Director

May 23, 2021

Dear School Board Members of RSU 40:

I am writing to you in hopes of gaining your approval for a fantastic field trip for our Medomak Valley High School Baseball Players. This proposal includes a week- long stay at the Jackie Robinson Training Center (formerly DodgerTown) in Vero Beach, Florida; a repeat of our trip from April 2019.

Our previous trip was remarkably successful; with the players and parent group I am fortunate enough to have working with me on this potential trip, I expect a similar outcome. My proposal includes the involvement of twenty student-athletes in addition to four members of our extended coaching staff. Given our athletes missed out on a season in 2020 while enduring the previous fourteen months, I feel these young men are extremely deserving of this wonderful opportunity.

Procuring updated information from our host, details surrounding fundraising activities and setting an itinerary are three main focal points for our organization provided this trip is approved. I am happy to report a great deal of legwork completed during our last trip will assist us immensely moving forward. Our fundraising efforts will ensure all food, lodging and attached costs will not become a financial burden to our athletes or our families. I will do my best to be in attendance for the June 3rd Board Meeting to answer any questions or concerns you may have. If there are any questions leading up to that time I can help with, please do not hesitate to contact me via the information provided below.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Gregory W. Rice".

Gregory W. Rice  
Medomak Valley High School  
Special Education Teacher  
Varsity Baseball Coach  
[gregory\\_rice@msad40.org](mailto:gregory_rice@msad40.org)

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
1070 Heald Highway, PO Box 701, Union, Maine 04862  
207.785.2277

Steve Nolan, Superintendent  
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager  
Karen Brackett, Director of Special Services

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## Curriculum Committee Meeting Thursday, March 11, 2020 Virtual or at Central Office 5:00 p.m.

Join by Computer: Audio and Visual  
[meet.google.com/ubi-enjt-cmn](https://meet.google.com/ubi-enjt-cmn)

or Join by phone: Audio Only  
(US) +1 302-643-2539 PIN: 961 428 283#

**Committee Members:** Sara Andrews, Erik Amundsen, Morgan Hynd, Emily Trask-Eaton, Bob Williams and Melvin Williams

**Ex-Officio Members:** Danny Jackson/Board Chair, Steve Nolan/Superintendent, Christina Wotton/Director of Instruction and Linda Pease/Principal Medomak Valley High School

### Minutes

#### I. Call to Order 5:02

- A. Declaration of Quorum
- B. Note Absences - Sara Andrews, absent/excused
- C. Additions/Adjustments to the Agenda - none

#### II. Consent Agenda - Approve Minutes from February 11, 2021

Motion: Melvin Williams      Second: Danny Jackson      Vote: 3-0-2  
(Bob Williams and Danny Jackson)

#### III. Action Items

#### IV. Other Items

- A. Comprehensive Plan - Review Goal 1  
Motion to send the recommended changes to the Comprehensive Plan to the Board of Directors for approval.  
Motion: Danny Jackson      Second: Melvin Williams      Vote 5-0-0
- B. Reviewed Maine Learning Results
  - a. Unit Commitment to Learning Results - Policy ADF
  - b. Reporting Child Abuse or Neglect\_- Policy JLF
- C. Discussed Elementary world language and health requirements and future budget allocations.
- D. Reviewed structure of EduPlanet/Curriculum Design
  - a. RSU 40 Understanding by Design District Plan
- E. Reviewed Policies
  - a. Referral/Pre-Referral – Policy IHBA
  - b. Referral/Pre-Referral Drummond Woodsum sample policy/procedure\_- IHBA

Request- send the sample policy to the policy committee for review.  
Motion: Danny Jackson      Second: Melvin Williams      Vote: 5-0-0

E. +/-Delta Exercise (5 min.)

#### **IV. Adjourn: 6:35**

Curriculum Committee Norms:

- Start and end meetings on time
- Follow the agenda
- Maintain positive intentions for each meeting
- Listen respectfully without side conversations and be open to different opinions
- Ensure evidence-based decision-making with students at the forefront of all decisions

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.



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### Facilities/Transportation Committee

Thursday, April 15, 2021

Central Office/ Google meet

4:00 p.m.

Join by Computer: Audio and Visual  
[meet.google.com/rgx-ppco-fqq](https://meet.google.com/rgx-ppco-fqq)

or Join by phone: Audio Only  
(US) +1 413-685-2694 PIN: 776 144 628#

**Committee Members:** Erik Amundsen, Morgan Hynd, Sandra O'Farrell, Julie Swindler, Bob Williams

**Ex-Officio Members:** Danny Jackson/Board Chair, Brian Race/Facilities Director, Karen Pike/Business Manager, Steve Nolan/Superintendent, Ernie Vannah/Transportation Director

#### Minutes

**I. Call to Order 4:02**

- A. Declaration of Quorum
- B. Note absences –Morgan Hynd, Bob Williams
- C. Additions/Adjustments to the Agenda

**II. Consent Agenda -Approve minutes of March 18, 2021**

Motion: Erik Amundsen                      Second: Julie Swindler                      Vote: 3-0-0

**III. Action Items**

**IV. Other Items**

- A. Facilities
  - 1. Building update
  - 2. Summer Projects/ COVID funds
  - 3. RFP for snow removal
- B. Transportation
  - 1. Bus Garage
  - 2. RFP for fuel

**V. Adjourn 4:28**

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Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager  
Karen Brackett, Director of Special Services

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### **Finance Committee Meeting Thursday, April 15, 2021 Central Office/Google Meet 5:30 p.m.**

Join by Computer: Audio and Visual  
[meet.google.com/cwz-kdmc-ang](https://meet.google.com/cwz-kdmc-ang)

or

Join by Phone: Audio Only  
(US)+1 413-438-7325 PIN: 483 841 494#

**Committee Members:** Sara Andrews, Guy Bourrie, Lynda Letteney, Sandra O'Farrell and Matthew Speno

**Ex-Officio Members:** Danny Jackson/Board Chair, Steve Nolan/Superintendent, Karen Pike/Business Manager

#### **Minutes**

##### **I. Call to Order**

- A. Declaration of Quorum 5 of 5
- B. Note absences – Matthew Speno
- C. Additions /Adjustments to the Agenda

##### **II. Consent Agenda – Approve minutes of January 21, 2021**

Motion: Lynda Letteney                      Second: Sandra O'Farrell                      Vote:5-0-0

##### **III. Sign Warrants-N/A until in person meetings per board**

##### **IV. Financial Reports**

##### **V. Action Items**

##### **VI. Other Items**

- A. Revenue
- B. Current Year
- C. Budget

##### **VII. Adjourn 5:56**

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