



**Mid-Coast Solid Waste Corporation
Board of Directors Meeting**

**Wednesday, December 18, 2019
Time: 6:30 p.m.**

**Camden Town Office
Washington Street Conference Room**

AGENDA

- A. Public Comment (please limit public comments to non-agenda items)**
- B. Agenda Adjustments**
- C. Approve Minutes Board Meeting of November 20, 2019**
- D. Waste Watch Committee Report**
- E. Request To Close MCSWC Early**
- F. MCSWC Work from Home Policy**
- G. Draft FY2021 Budget Review**
- H. Director and Executive Committee Comments and Updates**
- I. Manager Report**
- J. Strategic and Capital Planning Committee Report**
- K. Finance Committee Update**
- L. Governance Committee Update**
- M. Financials**
- N. Adjourn**



**MIDCOAST SOLID WASTE CORPORATION
BOARD OF DIRECTORS MEETING
November 20, 2019**

MEMBERS PRESENT: , Alison McKellar (Treasurer) – Camden, Keryn Laite – Lincolntonville, David Barrows (Secretary) – Lincolntonville, Michael Brown (Vice-Chair) – Hope, Wendy Pelletier – Hope, Debra Hall – Rockport,

MEMBERS ABSENT: Owen Casas (Chair) – Rockport, Robert Falciani – Camden,

REPRESENTATIVES PRESENT: Samantha Mank – Hope Town Administrator, William Post – Town Manager Rockport, T. Baridi Nkokheli, Manager MCSWC

REPRESENTATIVES ABSENT: David Kinney-Town Administrator Lincolntonville, Audra Caler-Bell – Camden Town Manager

Due to a lack of quorum Mike Brown, Acting Chair, opened a workshop meeting at 6:35 pm to review agenda items and defer any voting until a quorum is met. The public recording program for the meeting was not working correctly early in the meeting.

A. PUBLIC COMMENT: None

B. AGENDA ADJUSTMENTS: None – Hall held a brief discussion to continue the meeting as a workshop if a quorum is not met. Barrows noted that the meeting minutes for approval on the Agenda should reflect the date of November 7, 2019.

D. WASTE WATCH COMMITTEE REPORT:

McKellar reported information provided by Chair Marci Casas on the collection numbers for the community roadside cleanups held this fall. The figures were as follows: over 1185 lbs. of debris collected in Rockport, 760 lbs. in Lincolntonville and 200 lbs. in Hope. McKellar noted there were fewer large items discovered during the collection; additionally, there were less volunteers this year because of impact of a Holiday in Hope. Visits from ecomaine educational staff will continue in the area. Programs at local schools in the four Towns have been held and Ashwood Waldorf School in Rockport is planning a visit; Casas is extending invitations to Sweet Tree Arts in Hope and the Riley School in Rockport. Members of Waste Watch will update the recycling video from last season. A new survey to collect information on commercial hauling is being developed. There is no meeting in November; the next meeting is on December 19.

E. SCHEDULE OF COMPLIANCE DISCUSSION AND REVIEW:

Nkokheli reported Lou Pizzuti, DEP Representative, received the corrected Schedule of Compliance (SOC) document and will attend the upcoming meeting on December 18; Pizzuti will discuss the updated changes to language and answer questions with the Board. Nkokheli pulled out language from the Consent Decree to be

included in the new SOC document. Pizutti has provided Nkokheli with information that the State of Maine may reimburse MCSWC funds for the cost of replacing the Leachate Pump damaged in the July fire in the landfill MCSWC has received one denial from Colonial underwriting. A second insurance underwriter is still processing a claim with Travelers for reimbursement funds for the cost of leachate pump repairs through Maine Municipal Property & Casualty. Nkokheli will report on the status of the second underwriting claim.

F. DRAFT FY2021 BUDGET: Nkokheli opened the budget discussion by informing the membership that the Finance Committee met with him on 11.20.19 to review the budget figures presented to date. A workshop on the Draft Budget began and Nkokheli provided an overview of FY21 draft expense figures.

NOTE: Acting Chair Mike Brown Called the meeting to order at 7:10 pm in order to move forward with the agenda. The meeting was now being live streamed and recorded at this point.

Nkokheli continued his review of the FY21 Draft Budget expenses on p. 20. A discussion on the overall percentage increase was held. Nkokheli proposed a modest increase for the overall budget; reported to be 4.69%, and Nkokheli noted that he expects that number to decrease in the final draft.

Revenue figures were not available in the FY21 draft budget copy provided.

Nkokheli opened a discussion on the accuracy of figures and forecasting as he has only experienced 4 months of revenue. Post expressed that informational history on past budgets would be useful to set future figures; discussion followed. Laite suggested that averages are useful as the fees have altered, but the data can be relied on and reflected on to complete the budget on schedule by December 31, 2019. McKellar asked if there was an update to the next phase of the Camden Rockport Middle School project. Nkokheli has not been contacted regarding the next phase. A lengthy discussion on the prior request by Nkokheli to extend the budget review and approval into 2020 was held. Hall stated that there is not an option to go past the due dates outlined in the By-Laws and that a final FY21 budget is needed by 12.18.19. Additionally, Hall asked that the Finance Committee meet to review the final draft budget in order to set their recommendations for the Board. McKellar voiced that any change in approval date past December 31, 2019 would cause each town to be involved in approving a new date. Brown agreed that, at a minimum, best estimates are needed in the FY21 budget to keep on schedule as outlined in the By-Laws.

NOTE: Hall presented to the membership that the By-Laws require a 5-day business notice for any special meeting held and that it would be good for the group to pay better attention to this requirement when adding any needed meeting in order to advertise correctly to the public. Laite agreed with Hall on the length and importance of proper notice.

McKellar opened a discussion on reserve fund accounts which need review by the Finance Committee and Manger to complete the FY19 Audit. McKellar asked that the Board task the Manger with looking at lingering issues with all the reserve funds for the upcoming budget; including past decisions on Landfill Development Reserve Fund and its move to a Station Maintenance Fund. McKellar also noted that the Strategic & Capital Planning Committee would also need to meet to provide needed information on capital outlays/changes for the FY21 budget. A meeting between Finance Committee and Manager was set for November 25, 2019 to be held at 1:00 pm at the MCSWC office.

G. DIRECTOR AND EXECUTIVE COMMITTEE COMMENTS AND UPDATES:

Laite provided an update from David Kinney, Administrator Town of Lincolnville, on receipt of a \$600 grant from ecomaine that will assist the Lincolnville Central School in cooperation with ScrapDogs to assist with a

composting program and compost material hauling fees; the project will receive back compost in the spring for use in the school garden. Kinney explained the \$600 figure equals 11 tons of waste that could be diverted from the MSW stream and the cost of transportation to haul that waste to ecomaine. ecomaine is providing a grant sending them less MSW while lowering the costs of processing waste at ecomaine.

McKellar reviewed the legislation petition deadlines for the Natural Resource Council of Maine's (NRC) work to reduce the cost of recycling in Maine municipalities. . The NRC is looking for towns to support the bill, Camden is planning to participate, and McKellar supported all membership towns participating to support the bill that is located on their website. Baridi added that information at the MRRRA Conference was a possative that this may pass helping with the cost burden for recycling materials.

Hall asked that an agenda item be included next month to set an election for a new Chairperson and a new Treasurer noting that both positions were recently been vacated. McKellar confirmed, as Treasurer, she is willing to delay her action. Hall explained that if an officer resigns and there is at least 120 days or more to the next election a new vote is required. Laite supported Halls suggestion adding that an announcement from the Board that Owen Casas has resigned his position of Chair; Mike Brown is now Acting Chair until an election takes place next month.

H. MATCHED CHARITABLE DONATION:

McKellar explained that the employees of MCSWC request a match to a collective donation for the Sussmen House at Penobscot Bay Hospital. The donation honors Sandy Carey, who recently passed away and is a past employee of at MCSWC for many years.

Acting Chair Brown entertained a motion. Alison McKellar motioned to match the employee contribution of \$100.00 to Sussman House in memory of Sandy Carey. Hall seconded. No discussion. Motion passed unanimously.

I. MCSWC WORK from HOME PROCEDURE:

Nkokheli informed the Board that he would like to get feedback on a work from home policy for the Manger position. The policy request is due to the longer commute from where he resides and concerns for bad weather conditions. A policy would assist the manager not to use personal vacation time during these events. Nkokheli expressed his concerns that he is not able to use compensation time worked over 40 hours, as it needs to be included during the 5-day 40/hour workweek. A discussion on the logistics and information provided by the Manager was held. McKellar suggested the matter be referred to the Personnel Committee for further understanding of the policy information presented and how it fits with other personnel policies. Laite supported this recommendations noting that PTO uses need to be reviewed.

J. MANAGER REPORT:

Nkokheli provided feedback to the Board on the facility closing that took place on November 2, 2019.

Nkokheli noted that there was no permission given to the employees by either the Manager or the Chair.

McKellar and Laite asked Nkokheli to take the matter to the Personnel Committee for review and that Committee will direct if Board action is warranted.

Nkokheli reported the following:

The employee bathroom in the MRF facility renovation is complete.

The MRF Baler repaired with a new fabricated door after it was damaged.

A repair of Compactor #3 is pending. This repair may require down time for the compactor and will be planned in advance.

Scale readings will be assisted with the implementation of a new LED display for customers and the gatehouse staff to more accurately read load weights. A bid of \$3,228.00 has been received to install the displays. McKellar asked for the overall status of scale operation. Kwiatkowski confirmed the scale was calibrated annually on schedule and a new electrical box installed to assist with moisture problems that has been a noticeable improvement.

Nkokheli explained the need to hire after recent resignations suggesting replacing the full and part-time position be replaced with a full time employee only. A brief discussion on setting a hiring wage was held. Barrows supported that if a new job description is being developed that the Teamster contract needed to be considered and the Personnel Committee review any changes under consideration. A second discussion on the distribution of funds from within the budget for the position was held. McKellar noted that if the wage line or other lines are being exceeded, that should come back to the Board for review.

C. APPROVE MINUTES OF November 7, 2019 MEETING:

Acting Chair Brown entertained a motion to approve the minutes of November 7, 2019. *Keryn Laite moved to accept as written. Barrows seconded. No discussion. Motion passed 4-0-2. (79.61 favored, 0 opposed, 20.39 abstained due to absence (Hall and Pelletier))*

K. STRATEGIC and CAPITAL PLANNING COMMITTEE:

Post reported on a meeting that took place November 13 at the Rockport Town Office where the Committee constructed a priority list for the facility. The list, in order, includes Waste Hauling, Disposal Contracts, Building, Equipment and Infrastructure, and Options for Construction and Demolition Debris. A second meeting is scheduled for December 11 at 4:30 pm. Post noted the Manager would be putting together information on hauling and distributing it ahead of time to the Committee for discussion on the 11th. The goal is to bring recommendations forward on the different topics as they are worked through. McKellar asked about the status of the trailer purchase in the current budget. Laite and Post responded the waste hauling contract topic would include the trailer discussion. Post would like to see a Strategic and Capital Plan developed for the facility as the Manager and committee's work moves forward.

L. FINANCE COMMITTEE:

Committee members felt that information was provided during earlier discussions.

M. GOVERNANCE COMMITTEE:

The Governance Committee met today and are developing editable versions of the intergovernmental agreements and By-Laws that will be annotated to show different provisions on state law requirements and include sources of information. The documents will show changes clearly for review by the Board and allow a tracking history as changes and decisions are relayed by Committee or the Board of Directors.

Hall put forth the example of revising the By-Laws to state that only two town managers are needed to have an agenda item discussion and vote. A discussion on the origin of such a requirement was held. Hall explained how the Board needed to direct changes to documents explaining that changes to By-Laws can be made at the board level as needed, but the Interlocal Agreement or implementation needed to go to the Towns for approval. The committee is working to bring a recommendation to the Board in December to place a review of draft changes on the agenda for the January 2020 meeting.

N. FINANCIALS:

McKellar recommended that Nkokheli develop an exception report to be provided with the financial information quarterly, or as needed, to point out issues on the financials that need highlighting.

Hall recommended that a similar tactic be developed for use with the written Manager's Report noting that information within the report is read by members prior to the meeting and does not need to be reviewed in detail during the meeting. Hall suggested the report should continue to be given in the packet, but meeting time would be an opportunity for Directors to ask questions or highlight important issues under that standing agenda item. Nkokheli agreed with the change.

- O. *Executive Session: Debra Hall moved to enter into Executive Session pursuant to 1 M.R.S. sect 405 (6) (A) for personnel Matters at 8:22 pm. Pelletier seconded. No Discussion. Motion passed unanimously.***

P. ADJOURN:

Acting Chair Mike Brown moved to exit executive session and adjourn.

Respectfully Submitted,

Beth Kwiatkowski
Recording Secretary

SCHEDULED MEETINGS:

Board of Directors Meetings:

December 18, 2019 Meeting, 6:30 pm at the French Conference Room in Camden, ME

January 22, 2020 Meeting, 6:30 pm at the French Conference Room in Camden, ME

Executive Committee Meeting TBD

Committee Meetings:

Finance: TBD

Governance: Camden Conference Room – 5:00 PM – December 18, 2019

Personnel: TBD

Strategic & Capitol Planning: TBD



MID-COAST SOLID WASTE CORPORATION MANAGERS REPORT, 11-20-19

REQUESTING WORK FROM HOME PROCEDURE:

The Manager requests an informal policy that would allow the occasional need to work from home for unforeseen reasons due to weather related difficult commutes. If the work from home arrangement spans for more than a day, I will inform the Board Chairperson. I will use the Corporations' laptop to complete work.

REQUESTING HALF DAY OFF FOR HOILDAY:

The Manager request to allow employee to take off the last half of the scheduled workday on Christmas Eve, December 24, 2019, with pay and without a charge to leave.



WORK FROM HOME (WFH) POLICY STATEMENT:

In the administrative area of the Mid Coast Solid Waste Corporation, it may be possible for certain staff members to perform their work assignments from home. The Work-From-Home (WFH) policy is a work business arrangement between the Mid Coast Solid Waste Corporation and its employees. It is not a benefit. This policy evaluates the needs of the Mid-Coast Solid Waste Corporation, which take first priority. Assigned classified positions will be evaluated based on factors such as type of customer service provided, types of tasks performed, task interdependence and the operational needs of the Corporation. Individuals will be evaluated based on factors such as work performance, dependability, ability to work independently, computer/technological skills, ability to adapt to change and a home environment conducive to a work from home arrangement. Projects and operations often require substantial face-to-face collaboration with employees, customers and vendors, so this need will be considered carefully before a work from home request is approved. Final determination/approval is at the discretion of the Manager or Board Chairperson. Please note working from home is not a substitute for other personal matters performed during core work hours.

GUIDELINES:

1. This policy is available to all eligible full-time employees only.
2. All normal work objectives must be achieved.
3. When working from home, all employees are expected to use good business judgment that reflects the goals and objectives of the Mid Coast Solid Waste Corporation.

PURPOSE AND SCOPE

The purpose of this policy is to define the Work-From-Home policy for the Mid Coast Solid Waste Corporation and the guidelines and rules under which it will operate. This policy is designed to recognize a planned and managed the WFH policy. Mid Coast Solid Waste Corporation supports the use of a WFH option on a limited basis in positions and in situations where appropriate. The WFH option is not appropriate for indefinite periods and may only be approved for specific weather travel related events, illness or injury. Such selection criteria may include reasonable accommodation provisions for temporarily disabled employees due to

approved on-the-job accidents and/or medical requirement. Other reasons will be assessed and/or granted only for compelling business reasons as determined by the Mid Coast Solid Waste Corporation Manager and/or Board Chairperson.

DEFINITIONS:

1. "Working From Home" is working from the employee's residence.
2. "Manager" is the level with authority over the prospective employee
3. "The Board Chairperson" is the level with authority over the Corporation's Manager

The primary work location for every employee is located at 90 Union Street in Rockport, Maine 04856 and nothing in this policy is intended to change that basic relationship. Indeed, all employees of Mid Coast Solid Waste Corporation are routinely expected to work at the Transfer Station/Landfill facility during their regular work schedules and no authorized WFH activity under this policy shall become an employee entitlement or right.

ELIGIBILITY:

Working from home is only feasible for those job duties, which can be performed away from the job site. Job assignments that entail working alone or working with equipment, which cannot be transported from the work site, are not suitable for working from home. Job assignments that require a physical presence to perform effectively are not suitable for working from home. Participation in a work-from-home arrangement shall be based on specific, written, work related criteria established by the Manager's approval of whom must make the selection criteria known to eligible employees and the Corporation's Board Chairperson.

Report to the MCSWC Board

To: MCSWC Board of Directors

Date: December 12, 2019

The Strategic and Capital Planning Committee met on December 11th at the Rockport Town Office. In attendance were Bob Falciani – Camden, Keryn Laite – Lincolnville, Mike Brown – Hope, Bill Post – Rockport, and MCSWC Manager T. Baridi Nkokheli.

The Committee spent the meeting focusing on the 4 key areas previously determined as the foundation of a Strategic Plan: (listed in order of priority):

1. Waste Hauling Contract
2. Disposal Contracts for MSW and Other Materials
3. Buildings, Equipment & Infrastructure
4. Options for Construction and Demolition Debris

The members discussed the email received from MCSWC, which detailed the Manager's discussions with two hauling companies. The discussions encompassed both MSW and C&D Debris. After significant discussion in this regard the Committee unanimously agreed to bring the following recommended action to the Board:

Recommended Board Action: - Board Approval to allow the MCSWC Manager to issue an RFP to potential MSW haulers for continuing services commencing on or about March, 2020. It is recommended that the RFP request quotes for both 3 and 5 year contract terms.

The committee also discussed long term planning strategies with respect to landfill (C&D). The committee discussed the possibility of a C&D Hauling RFP, but unanimously decided that a board discussion regarding landfill closure strategy should precede that recommendation. The board discussion should center on the following:

Board discussion/ consensus: - The committee recommends a "slow or even no increase landfill strategy" be implemented as discussed earlier with respect to the \$140/ton decision re C&D. The fundamental issue is to delay landfill closure for an extended period of years. C&D preliminary hauling indicates no financial burden to MCSWC for the hauling of C&D to other locations.

Obviously, this allows a much extended landfill life without near term closure costs. In short this represents a long term “insurance” strategy for future landfill decisions and allows for a longer time to build up the reserve account for closure costs.

The last issue discussed was the issue regarding the “trailer” reserve of \$70,000 currently in the MCSWC budget for 19-20. Specifically we discussed the recommended approach for these funds treatment in the pending 20-21 budget. The committee recommends the following board action in this regard;

Board Action: - The committee recommends that these funds be moved from the FY20 operating budget to “the equipment reserve fund” and no funding needs to be included in the 20-21 budgets for a trailer purchase. The reason is that the need for the trailer could return depending on implemented hauling contract per the pending RFP mentioned above. In addition, it was considered important to restrict the funds designated for an equipment purchase (the trailer) for future equipment replacement needs.

The next meeting of the Strategic and Capital Planning Committee is January 15th at 4:00 p.m. in the Manager’s Conference Room at the Rockport Town Office.

Respectfully submitted

MCSWC Strategic Committee

Expense Summary Report

Account	Budget		Y T D		Net		Unexpended Balance		Percent Spent	
	Original	Adjustments	Debits	Credits						
1 - General	2,201,864.00	0.00	824,426.07	1,631.10	822,794.97	1,379,069.03	37.37			
01 - General Administration	192,269.00	0.00	75,079.83	1,442.40	73,637.43	118,631.57	38.30			
01 - Manager	76,102.00	0.00	33,161.37	1,442.40	31,718.97	44,383.03	41.68			
03 - Admin Asst	42,827.00	0.00	20,397.82	0.00	20,397.82	22,429.18	47.63			
04 - Contract Bookkeeping	10,247.00	0.00	2,561.75	0.00	2,561.75	7,685.25	25.00			
06 - Community Committee Projects	1,250.00	0.00	100.00	0.00	100.00	1,150.00	8.00			
10 - Office Supplies & Equipment	5,490.00	0.00	3,186.08	0.00	3,186.08	2,303.92	58.03			
11 - Software License & Support	6,175.00	0.00	4,646.00	0.00	4,646.00	1,529.00	75.24			
12 - General Legal	16,000.00	0.00	156.00	0.00	156.00	15,844.00	0.98			
16 - Audit	12,000.00	0.00	4,500.00	0.00	4,500.00	7,500.00	37.50			
17 - Communications	4,000.00	0.00	1,530.80	0.00	1,530.80	2,469.20	38.27			
18 - Seminar & Training Expense	5,470.00	0.00	806.86	0.00	806.86	4,663.14	14.75			
19 - Safety Training & Equipment	5,000.00	0.00	1,616.04	0.00	1,616.04	3,383.96	32.32			
20 - Dues	3,578.00	0.00	2,417.11	0.00	2,417.11	1,160.89	67.55			
21 - In Lieu of Taxes/Payment	4,130.00	0.00	0.00	0.00	0.00	4,130.00	0.00			
05 - Operations - Wages	401,101.00	0.00	159,646.59	0.00	159,646.59	241,454.41	39.80			
02 - Full Time Labor	337,014.00	0.00	130,155.47	0.00	130,155.47	206,858.53	38.62			
03 - Part Time Labor	60,087.00	0.00	28,128.47	0.00	28,128.47	31,958.53	46.81			
04 - Overtime	4,000.00	0.00	1,362.65	0.00	1,362.65	2,637.35	34.07			
10 - Employee Benefits & Insurance	324,743.00	0.00	94,303.02	122.23	94,180.79	230,562.21	29.00			
01 - Health Insurance	212,755.00	0.00	56,840.96	0.00	56,840.96	155,914.04	26.72			
02 - FICA	39,362.00	0.00	16,744.60	110.34	16,634.26	22,727.74	42.26			
03 - Unemployment	1,750.00	0.00	0.00	0.00	0.00	1,750.00	0.00			
04 - Workers Compensation	31,838.00	0.00	9,551.40	0.00	9,551.40	22,286.60	30.00			
05 - ICMA Retirement	22,722.00	0.00	6,481.31	0.00	6,481.31	16,240.69	28.52			
06 - Income Protection	4,316.00	0.00	1,252.85	8.89	1,243.96	3,072.04	28.82			
07 - Clothing	4,800.00	0.00	1,031.90	0.00	1,031.90	3,768.10	21.50			
08 - Health Insurance Buyout	7,200.00	0.00	2,400.00	3.00	2,397.00	4,803.00	33.29			
15 - Insurance	17,682.00	0.00	8,663.50	0.00	8,663.50	9,018.50	49.00			
01 - Public Official Liability/Prop	17,682.00	0.00	8,663.50	0.00	8,663.50	9,018.50	49.00			
20 - Facility	41,520.00	0.00	28,896.35	66.47	28,829.88	12,690.12	69.44			
01 - Utilities	9,058.00	0.00	3,193.35	0.00	3,193.35	5,864.65	35.25			
05 - Station Maintenance	11,552.00	0.00	9,430.36	66.47	9,363.89	2,188.11	81.06			
07 - Communication - on site	300.00	0.00	0.00	0.00	0.00	300.00	0.00			
08 - Portable Toilet Service	960.00	0.00	320.00	0.00	320.00	640.00	33.33			
10 - Equipment Maintenance & Fuel	2,300.00	0.00	155.68	0.00	155.68	2,144.32	6.77			
14 - Break/Rest Supplies	2,350.00	0.00	857.39	0.00	857.39	1,492.61	36.48			
15 - Traffic Control/Replace Signs	5,000.00	0.00	3,075.63	0.00	3,075.63	1,924.37	61.51			

Expense Summary Report

Account	Budget	Budget	Y T D		Net	Unexpended Balance	Percent Spent
	Original	Adjustments	Debits	Credits			
1 - General CONT'D							
19 - Steel & Fabrication	10,000.00	0.00	11,863.94	0.00	11,863.94	-1,863.94	118.64
25 - Operational Costs-MSW	618,683.00	0.00	242,168.12	0.00	242,168.12	376,514.88	39.14
05 - Equipment Maintenance/Supplies	12,600.00	0.00	3,289.43	0.00	3,289.43	9,310.57	26.11
07 - Compost Pilot	3,656.00	0.00	0.00	0.00	0.00	3,656.00	0.00
08 - Waste Oil	700.00	0.00	0.00	0.00	0.00	700.00	0.00
10 - Purchase of Bags	50,600.00	0.00	23,171.00	0.00	23,171.00	27,429.00	45.79
12 - Universal Household Waste	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
13 - HHW Day Cost	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
14 - Roll-off Truck Maint/Repair	3,900.00	0.00	3,615.51	0.00	3,615.51	284.49	92.71
15 - Scale	1,800.00	0.00	1,642.75	0.00	1,642.75	157.25	91.26
16 - Hauling to ecomaine	202,170.00	0.00	79,252.73	0.00	79,252.73	122,917.27	39.20
17 - Tripping at ecomaine	330,457.00	0.00	129,399.85	0.00	129,399.85	201,057.15	39.16
18 - Electricity	5,800.00	0.00	1,796.85	0.00	1,796.85	4,003.15	30.98
30 - Recycling	69,663.00	0.00	30,747.15	0.00	30,747.15	38,915.85	44.14
02 - Recycle Metal Transportation	21,600.00	0.00	11,600.00	0.00	11,600.00	10,000.00	53.70
06 - Sales Expense	4,500.00	0.00	1,299.07	0.00	1,299.07	3,200.93	28.87
07 - Freon Removal	3,500.00	0.00	1,432.50	0.00	1,432.50	2,067.50	40.93
08 - Recycling Supplies	4,173.00	0.00	3,761.88	0.00	3,761.88	411.12	90.15
09 - Equipment Maintenance & Repair	13,550.00	0.00	7,830.20	0.00	7,830.20	5,719.80	57.79
10 - Building Maintenance & Repair	5,730.00	0.00	1,431.50	0.00	1,431.50	4,298.50	24.98
18 - Electricity	8,300.00	0.00	2,235.30	0.00	2,235.30	6,064.70	26.93
19 - Fuel/Oil	8,310.00	0.00	1,156.70	0.00	1,156.70	7,153.30	13.92
35 - Operational Costs-CDD	258,633.00	0.00	111,351.95	0.00	111,351.95	147,281.05	43.05
01 - Leachate	100,000.00	0.00	40,917.84	0.00	40,917.84	59,082.16	40.92
03 - Analytical	26,000.00	0.00	0.00	0.00	0.00	26,000.00	0.00
04 - Landfill Development	45,000.00	0.00	7,748.82	0.00	7,748.82	37,251.18	17.22
05 - Hydrogeological Consultations	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
07 - Engineering Consultation	17,000.00	0.00	4,774.50	0.00	4,774.50	12,225.50	28.09
08 - Dozer Fuel/Maintenance	7,545.00	0.00	4,005.06	0.00	4,005.06	3,539.94	53.08
09 - Construction Demo Diversion	17,678.00	0.00	14,966.93	0.00	14,966.93	2,711.07	84.66
11 - OCB Maintenance & Repair	500.00	0.00	125.00	0.00	125.00	375.00	25.00
12 - Sheetrock Diversion	30,000.00	0.00	10,173.16	0.00	10,173.16	19,826.84	33.91
15 - DEP Landfill Fee	7,100.00	0.00	1,364.12	0.00	1,364.12	5,735.88	19.21
16 - Fire Related Expenses-Landfill	0.00	0.00	27,027.10	0.00	27,027.10	-27,027.10	-----
18 - Electricity	1,810.00	0.00	249.42	0.00	249.42	1,560.58	13.78
40 - Debt Service - Principal	35,206.00	0.00	35,205.49	0.00	35,205.49	0.51	100.00
14 - Equipment Lease-5 Year	35,206.00	0.00	35,205.49	0.00	35,205.49	0.51	100.00

Account	Original	Adjustments	Debits	Credits	Net	Balance	Spent
1 - General CONT'D							
42 - Debt Service - Interest	2,364.00	0.00	2,364.07	0.00	2,364.07	-0.07	100.00
14 - Equipment Lease/Purchase	2,364.00	0.00	2,364.07	0.00	2,364.07	-0.07	100.00
45 - Capital Expenditures	129,000.00	0.00	0.00	0.00	0.00	129,000.00	0.00
04 - Triax Rolloff Trailer	70,000.00	0.00	0.00	0.00	0.00	70,000.00	0.00
19 - Loader	59,000.00	0.00	0.00	0.00	0.00	59,000.00	0.00
48 - Capital Reserves	111,000.00	0.00	36,000.00	0.00	36,000.00	75,000.00	32.43
01 - Jacobs Quarry Closure Reserve	100,000.00	0.00	25,000.00	0.00	25,000.00	75,000.00	25.00
08 - Bag Fee Stabilization	11,000.00	0.00	11,000.00	0.00	11,000.00	0.00	100.00
Final Totals	2,201,864.00	0.00	824,426.07	1,631.10	822,794.97	1,379,069.03	37.37

Revenue Summary Report

Account	Budget		Budget		Budget		YTD		Uncollected Balance	Percent Collected
	Original	Adjustments	Net	Debits	Credits	Net				
1 - General	2,201,864.00	0.00	2,201,864.00	25.00	1,051,793.92	1,051,768.92	1,150,095.08	47.77		
01 - Pay Per Bag	475,000.00	0.00	475,000.00	0.00	226,449.90	226,449.90	248,550.10	47.67		
02 - Per Ton Fee	462,000.00	0.00	462,000.00	0.00	284,460.16	284,460.16	177,539.84	61.57		
03 - Scale Fee	1,000.00	0.00	1,000.00	0.00	350.00	350.00	650.00	35.00		
04 - Miscellaneous Income	2,000.00	0.00	2,000.00	0.00	2,387.68	2,387.68	-387.68	119.38		
05 - Demo Wood Fee	1,500.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00		
06 - Sheetrock	30,000.00	0.00	30,000.00	0.00	8,477.55	8,477.55	21,522.45	28.26		
07 - Baled Sales	50,000.00	0.00	50,000.00	0.00	12,816.67	12,816.67	37,183.33	25.63		
09 - Recyclable Metal Disposal	50,000.00	0.00	50,000.00	0.00	23,634.80	23,634.80	26,365.20	47.27		
10 - Bottle Returns	12,000.00	0.00	12,000.00	0.00	7,143.26	7,143.26	4,856.74	59.53		
11 - UHW	5,500.00	0.00	5,500.00	0.00	2,783.34	2,783.34	2,716.66	50.61		
12 - Valve & Freon Removal	5,200.00	0.00	5,200.00	0.00	3,817.00	3,817.00	1,383.00	73.40		
14 - HHW Day - Unit Fees	1,500.00	0.00	1,500.00	0.00	0.00	0.00	1,500.00	0.00		
17 - 4 Town Demo Debris	253,000.00	0.00	253,000.00	20.00	139,551.47	139,531.47	113,468.53	55.15		
18 - Regional Demo Debris	85,000.00	0.00	85,000.00	5.00	46,476.10	46,471.10	38,528.90	54.67		
19 - Brush Disposal	25,000.00	0.00	25,000.00	0.00	12,236.25	12,236.25	12,763.75	48.95		
20 - Green Chip Sales	10,000.00	0.00	10,000.00	0.00	2,197.83	2,197.83	7,802.17	21.98		
61 - Interest Income	5,000.00	0.00	5,000.00	0.00	1,929.91	1,929.91	3,070.09	38.60		
63 - Use of Unassigned Fund Balance	45,000.00	0.00	45,000.00	0.00	0.00	0.00	45,000.00	0.00		
68 - Use of Equip Replacement Fund	129,000.00	0.00	129,000.00	0.00	0.00	0.00	129,000.00	0.00		
91 - Camden Assessment	235,150.00	0.00	235,150.00	0.00	117,575.00	117,575.00	117,575.00	50.00		
92 - Rockport Assessment	170,915.00	0.00	170,915.00	0.00	85,457.50	85,457.50	85,457.50	50.00		
93 - Lincolnville Assessment	93,013.00	0.00	93,013.00	0.00	46,506.50	46,506.50	46,506.50	50.00		
94 - Hope Assessment	55,086.00	0.00	55,086.00	0.00	27,543.00	27,543.00	27,543.00	50.00		
Final Totals	2,201,864.00	0.00	2,201,864.00	25.00	1,051,793.92	1,051,768.92	1,150,095.08	47.77		

Mid-Coast Solid Waste Corporation A/R Aging Summary

As of December 13, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
2020 COMMERCIALTRASH ROCKPORT	0.00	360.20	149.60	203.20	543.20	1,256.20
AHP CAMDEN LLC	66.10	132.00	379.50	0.00	0.00	577.60
ALDEMERE FARMS	60.00	48.00	0.00	0.00	0.00	108.00
AMERICAN DREAM COMPANY	10.00	0.00	0.00	0.00	0.00	10.00
AMES LANDSCAPE	20.80	25.80	8.80	0.00	0.00	55.40
ANTHONY SIMAITIS MASONRY	1,234.15	980.91	2,081.80	293.40	0.00	4,590.26
ARTISAN BOATWORKS	0.00	0.00	0.00	0.00	0.06	0.06
BASELINE NORTH	0.00	0.06	0.00	0.03	7.30	7.39
BAY VIEW REAL ESTATE	95.40	53.77	95.00	28.86	0.00	273.03
BAYVIEW MANAGEMENT	233.30	11.20	40.00	0.00	0.00	284.50
BEAUCHAMP PROPERTIES LLC	17.50	0.00	0.00	0.00	0.00	17.50
BELL CHRISTEN STONE	20.80	33.28	0.00	0.00	0.00	54.08
BENNERS TREE SERVICE	0.00	0.00	0.00	0.00	-80.49	-80.49
BLEMASTER & COHN INC	0.00	304.85	992.25	934.60	0.00	2,231.70
BLUE SNOW	0.00	0.12	0.12	0.12	9.87	10.23
BOWMAN WOODWORKING LLC	2.80	0.12	0.00	5.00	0.00	7.92
BREAKWATER DESIGN	0.00	114.80	0.00	0.00	0.00	114.80
BRODIS BUILDERS	17.40	0.00	0.00	0.00	0.00	17.40
BROOKSIDE PLUMBING	22.70	3.00	0.00	0.00	0.00	25.70
BRYAN & DEANNA LACOMBE	0.00	0.00	0.00	0.00	-19.00	-19.00
BURGESS & BURGESS CONSTRUCTION	385.40	0.00	0.00	0.00	0.00	385.40
CAMDEN OPERA HOUSE	98.00	0.00	0.00	0.00	0.00	98.00
CAMDEN PARKS & REC	0.00	92.65	0.00	0.00	0.00	92.65
CAMDEN PUBLIC WORKS	0.00	-12.34	0.00	0.00	0.00	-12.34
CAMDEN RIVER HOUSE HOTEL	91.40	84.20	0.00	0.00	0.00	175.60
CAMDEN SNOW BOWL	32.20	6.80	0.00	0.00	0.00	39.00
CAMDEN WHOLE HEALTH	0.00	63.43	29.74	39.30	23.50	155.97
CAMP BISHOPWOOD	15.70	0.00	0.00	0.00	0.00	15.70
CATALANO'S CONSTRUCTION	0.00	0.00	11.20	0.00	0.00	11.20
CAUTELA EXCAVATION LANDSCAPE	0.00	20.50	4.65	12.80	312.57	350.52
CENTER FOR FURNITURE	59.50	0.00	0.00	0.00	0.00	59.50
COASTAL BAY BULDERS	15.00	15.00	15.00	0.00	0.00	45.00
COLD MOUNTAIN BUILDERS	44.70	0.00	0.00	0.00	0.00	44.70
CONSIDER IT CARPENTRY	306.70	27.00	0.00	0.00	0.00	333.70
COUNTRY-WAY CARPENTRY	0.00	162.20	1,131.20	0.00	0.00	1,293.40
CTCA LLC	0.00	6.00	0.00	0.00	0.00	6.00
CUSTOM HOME BUILDING	20.00	0.00	0.00	0.00	0.00	20.00
DAGGETT BUILDERS	70.40	0.00	0.00	0.00	0.00	70.40
DEAN PROPERTY SERVICES	0.00	162.80	0.00	0.00	0.00	162.80
DELPONTE REMODELING	0.00	2.00	0.00	0.00	0.00	2.00
ENDEAVOUR INC	0.00	0.00	0.00	0.00	-1.00	-1.00
FARLEY INC	628.80	450.76	0.79	0.76	55.23	1,136.34
FLOOR MAGIC SEPTEMBER 12TH INC.	0.00	109.20	53.90	0.00	0.00	163.10
FORD ENTERPRISES LLC	45.00	0.00	0.00	0.00	0.00	45.00
FRENCH & BRAWN	500.00	1,000.00	0.00	0.00	0.00	1,500.00

Mid-Coast Solid Waste Corporation A/R Aging Summary

As of December 13, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
FROST & BRYANT	99.50	59.68	324.79	91.88	0.00	575.85
GEE LANDSCAPING	20.00	0.00	0.00	0.00	0.00	20.00
GEORGE C. HALL	0.00	0.00	0.00	0.00	95.73	95.73
HANNAFORD BROTHERS	14,500.00	4,000.00	4,000.00	0.00	0.00	22,500.00
HARBOR BUILDERS	151.20	33.60	0.00	0.00	0.00	184.80
HATCHET MOUNTAIN BUILDERS	235.20	127.00	121.90	0.00	0.00	484.10
HEAL'S RUBBISH REMOVAL	26,593.20	24,194.80	0.00	0.00	0.00	50,788.00
HEAL DEMO REMOVAL	3,117.80	214.20	0.00	0.00	0.00	3,332.00
HEARTWOOD CARPENTRY	46.40	0.00	0.00	0.00	0.00	46.40
HERITAGE BUILDERS	39.20	0.00	0.00	0.00	0.00	39.20
HERMAN SUMMERS	9.60	0.00	0.00	0.00	0.00	9.60
HIGHLAND PARK APTS	10.00	10.00	0.00	0.00	0.00	20.00
HILT MASONRY	23.50	0.00	0.00	0.00	0.00	23.50
HOLGERSON, INC.	21.00	165.60	0.00	0.00	0.00	186.60
HOOPER MASONRY INC	0.00	0.00	0.00	0.00	-80.40	-80.40
HOPKINS LANDSCAPING	0.00	165.34	18.64	0.76	32.39	217.13
HORCH ROOFING	0.00	0.30	0.00	0.00	0.00	0.30
Hospitality House/Knox County Coalition	25.20	0.00	0.00	0.00	0.00	25.20
IMY LANDSCAPING	20.80	20.60	0.00	100.20	0.00	141.60
IRV'S DRYWALL	1,404.20	1,832.50	1,140.70	0.00	0.00	4,377.40
JACKSON LANDSCAPE SERVICES	4.00	0.00	0.00	0.00	0.00	4.00
JAKE BARBOUR, INC.	0.00	54.98	0.00	0.00	0.00	54.98
JED PATTEN TRASH REMOVAL	2,951.40	3,578.78	3,534.60	1,119.53	0.00	11,184.31
JOHN EASTMAN	0.00	0.12	345.52	0.12	8.43	354.19
JOHN KELLY PAINTING, INC.	0.00	66.62	0.12	0.12	8.34	75.20
KATHERYN MCKAY GARDENS	0.00	111.40	21.00	0.00	0.00	132.40
KELSEY'S APPLIANCE	0.00	4.60	0.00	0.00	0.00	4.60
KEWE ENTERPRISES	32.90	16.80	0.31	0.00	0.00	50.01
KNOWLTON MOVING & STORAGE	0.00	28.00	0.00	0.00	0.00	28.00
LAUKKA CONSTRUCTION	80.20	102.40	0.00	0.00	0.00	182.60
LAWRENCE CONSTRUCTION	0.00	1.12	1.15	1.12	77.09	80.48
LEWIS W. MERRIFIELD	0.00	0.00	0.00	0.00	0.00	0.00
LIMOGES CARPENTRY	264.60	0.00	0.00	0.00	0.00	264.60
LORRAINE CONSTRUCTION	190.05	42.75	0.00	0.00	0.00	232.80
MACCOOLE CONSTRUCTION	29.50	19.00	0.00	0.00	0.00	48.50
MAHOGANY	16.00	20.00	0.00	0.00	0.00	36.00
MAINE COAST CONSTRUCTION	249.30	0.00	0.00	0.00	0.00	249.30
MAINE SPORT	0.00	0.00	0.00	0.00	-37.90	-37.90
MAINE STATE FERRY SERVICE	0.00	500.00	0.00	0.00	0.00	500.00
MAINE WINDJAMMER CRUISES	9.00	0.00	0.00	0.00	0.00	9.00
MAPLE KNOLL BUILDERS	0.00	0.00	0.00	0.37	5.81	6.18
MARDENS LAWN & GARDEN CARE, LLC	4.20	22.80	0.00	0.00	0.00	27.00
MCINTYRE BUILDERS	10.00	0.00	0.00	0.00	0.00	10.00
MCKENZIE BRUCE	0.00	19.50	27.40	0.00	0.00	46.90
MCWILLIAMS JESSE	50.80	5.00	0.00	0.00	0.00	55.80

Mid-Coast Solid Waste Corporation A/R Aging Summary

As of December 13, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
MEG MARKET	1,500.00	0.00	0.00	0.00	0.00	1,500.00
MEGUNTICOOK MANAGEMENT	39.95	0.11	0.00	0.00	0.00	40.06
MEKLIN & SON EXCAVATION	164.00	0.00	0.00	0.00	0.00	164.00
MICHELLE BIANCHI	0.00	-0.70	0.00	0.00	0.00	-0.70
MILL STREET COMPANY LLC	20.00	0.00	0.00	0.00	0.00	20.00
MRS CHARLES CAWLEY	181.40	15.00	0.00	0.00	0.00	196.40
NASH PLUMBING	0.00	-86.00	-5.00	0.00	0.00	-91.00
NEW LEAF CONSTRUCTION	0.00	54.60	0.00	0.00	0.00	54.60
NORTH ATLANTIC PAINTING COMPANY	42.50	15.40	0.00	0.00	0.00	57.90
NUDAY SERIA	0.00	0.88	0.00	9.34	21.50	31.72
O.B. & SONS, INC.	25.00	0.00	0.00	0.00	0.00	25.00
OBER & BARRETT BUILDERS	102.00	133.00	0.00	0.00	0.00	235.00
OLIVER BUILDERS, INC.	5.00	0.00	0.00	0.00	0.00	5.00
ONCE A TREE	31.50	8.00	0.00	0.00	0.00	39.50
OPTIMUM GLASS	54.60	0.00	0.00	0.00	0.00	54.60
P.G. WILLEY & CO.	85.40	0.00	0.00	0.00	0.00	85.40
PENOBSCOT BAY Y.M.C.A.	9.75	0.00	0.00	0.00	0.00	9.75
PHI HOME DESIGNS, LLC	22.40	0.00	0.00	0.00	0.00	22.40
PORT HARBOR MARINE, INC.	42.20	0.00	0.00	0.00	0.00	42.20
POTTER BUILDING COMPANY	109.20	0.00	0.00	0.00	0.00	109.20
QUARRY HILL	50.50	5.49	0.00	0.00	0.00	55.99
R&DTRASH REMOVAL	0.00	0.40	0.00	14.40	0.00	14.80
R.A. LANE CONSTRUCTION	34.30	3.50	0.00	0.00	0.00	37.80
RANDY FROST	69.30	43.40	0.00	0.00	0.00	112.70
RANKIN'S INC.	1,500.00	0.00	0.00	0.00	0.00	1,500.00
RHINO SERVICES, LLC	35.00	0.00	0.00	0.00	0.00	35.00
RICHARD LERMOND	50.00	24.80	0.00	0.00	0.00	74.80
ROCKPORT GRANITE	0.00	30.66	30.47	20.00	4.00	85.13
ROCKPORT LANDSCAPE & DESIGN	188.40	5.09	33.62	4.66	328.12	559.89
ROCKPORT MARINE, INC.	232.20	0.00	0.00	0.00	0.00	232.20
ROCKPORT POST & BEAM	115.40	58.00	0.00	0.00	0.00	173.40
ROCKPORT PUBLIC WORKS	174.40	42.70	0.00	0.00	0.00	217.10
RUBENSTEIN ELECTRIC, INC.	35.80	0.00	0.00	0.00	0.00	35.80
RYAN FISHER	0.00	2.67	2.75	2.67	190.67	198.76
SAD #28 and FIVE TOWN CSD	21.00	35.00	0.00	0.00	0.00	56.00
SAMOSET RESORT	1,597.60	0.00	0.00	0.00	0.00	1,597.60
SAMOSET TIMESHARE	409.60	0.00	0.00	0.00	0.00	409.60
SEABORN BUILDERS	128.80	28.20	0.00	0.00	0.00	157.00
SEACOAST PLUMBING	0.00	0.00	0.00	0.00	-87.64	-87.64
SEACOAST SECURITY	0.00	17.00	0.00	0.00	0.00	17.00
STANCIOFF BUILDING & DESIGN	147.00	160.90	0.00	0.00	0.00	307.90
STRONG YOUNG MEN	13.00	-0.55	0.00	0.00	0.00	12.45
SUKEFORTH BUILDERS, INC.	29.40	0.00	0.00	0.00	0.00	29.40
SUPERIOR RESTORATION	829.25	654.60	0.00	0.00	0.00	1,483.85
TANGLEWOOD 4-H CAMP	79.20	22.50	0.00	0.00	0.00	101.70

Mid-Coast Solid Waste Corporation A/R Aging Summary

As of December 13, 2019

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
TERRA OPTIMA	0.00	3.08	3.19	3.08	114.92	124.27
THOMAS BLAND BUILDER	149.40	0.00	0.00	0.00	0.00	149.40
TOWN OF CAMDEN	0.00	-74.00	0.00	0.00	0.00	-74.00
TREEKEEPERS, LLC	626.20	415.80	0.00	0.00	0.00	1,042.00
TREWORKS	119.40	1,120.09	534.77	188.60	4.00	1,966.86
TRUE BRAGG	4.00	11.20	0.00	0.00	0.00	15.20
UHLL BUILDERS, INC.	0.00	112.00	0.00	0.00	0.00	112.00
VILLAGE BUILDERS&REMODELING	137.90	163.60	103.95	106.48	502.64	1,014.57
VISION BUILDERS	72.50	20.00	0.00	0.00	0.00	92.50
Walk	0.00	0.00	0.00	10.00	0.00	10.00
WALK-IN	0.00	0.00	0.00	0.00	220.35	220.35
Walk IN	0.00	0.00	0.00	1.60	112.53	114.13
WALK IN I	0.00	0.00	0.00	0.00	24.97	24.97
WALKER FLOORING INC.	42.40	0.00	0.00	0.00	0.00	42.40
WALKIN III	0.00	0.00	0.00	316.40	0.00	316.40
WESTERN AUTO	0.00	500.00	0.00	0.00	0.00	500.00
WJR CARPENTRY	0.00	340.90	0.00	0.00	0.00	340.90
TOTAL	63,649.35	43,563.12	15,233.43	3,509.40	2,396.79	128,352.09